

**FREE PUBLIC LIBRARY OF THE BOROUGH OF MADISON**  
**THURSDAY, March 19, 2026**  
**7:30 PM**

Present: David Luber, President, Mary Beth Hansbury, Joseph Riopel, JoAnne McCarthy, Thomas Binting, Maureen Byrne, Marilyn Favreau, Library Director and Mary Fevola, Finance and Administration Manager

Absent: Linda Sawyer, Christine Boyle and Christopher Paradiso

Guests: Corinne Bowen, Supervisor Circulation and ILL (ZOOM)

Mr. Luber called the meeting to order at 7:28 pm. Ms. McCarthy announced in compliance with the New Jersey Open Public Meetings Act proper notice of this meeting and all Madison Library Board of Trustees Meetings (“the Board”) for the year 2026 have been given. Notice of this meeting was posted on March 13, 2026, notifying the public that the meeting of the Library Board of Trustees will be held on March 19, 2026 in person in the Chase Auditorium beginning at 7:30 pm with the option of electronic participation using the published Zoom link.

The minutes of the February 19, 2026 Regular Meeting of the Board were presented for consent. There being no corrections, upon motion by Mr. Binting and seconded by Mr. Riopel, the minutes were approved unanimously.

**PRESIDENT’S REPORT**

Mr. Luber advised the Borough’s Final Budget Presentation takes place on Monday, March 23. The public hearing and vote on adoption are scheduled for April 27. The budget is then submitted to the state for approval. The Borough’s budget and hence the Library’s budget does not become final until approved by the legislature and accepted by the state.

The Library’s February 23 Budget Presentation to the Council by Mrs. Favreau, Mr. Riopel and Mr. Luber went very well. Mention of an important aspect of our strategic planning effort this year will be upgrading the courtyard area. Compliments on the results of the construction project and how we manage the library’s finances were received from two of the council members.

The Annual Report (Survey) to the State Library, a requirement for the library to receive state aid, was timely submitted. The 2026 budget assumes receiving aid of \$9,000. Trustee training is one of the survey questions and is required by law under New Jersey Statutes Annotated 15:21-2.3. In 2025, 7 hours in aggregate was required for trustees’ training. In 2026, public library trustees and commissioners must each complete two hours of continuing education and will be reported in the 2027 Annual Survey. To continue to qualify for State Aid, every board member should plan on taking the minimum two hours this year.

As a final reminder, the Annual Benefit Gala hosted by the Friends of the Madison Public Library is this Saturday, March 21 from 5:30 to 7:30 pm in the Library. Maestro Dr. Robert Butts, Founder and Conductor of the Baroque Orchestra of New Jersey is the honoree. Dr. Butts has been delivering Friends’ Minicourses for 30 years.

## **TREASURER'S REPORT**

Mr. Riopel presented the Treasurer's Report, during which he reviewed the March 2026 Bill List.

Upon motion of Ms. McCarthy and seconded by Ms. Hansbury, the Board unanimously

"Resolved that the March Bill List in the amount of \$51,623.98 be and hereby is approved"

Mr. Riopel then reviewed the Library's financial reports for the period ended February 28, 2026.

## **DIRECTOR'S REPORT**

Mrs. Favreau reviewed her monthly report beginning with the various departments. Circulation Department reports a 15% increase in non-digital items over the same time period 2023. Total circulation, non-digital and digital items saw a 25% increase over February 2023 while foot traffic was 5% less than 2023. The Chase Room is increasingly active, 14 community meetings, 16 Youth Services programs, 2 Adult Services programs and 1 craft program were scheduled last month. Adult Services continues to expand in person programming. The only virtual programming will be joint library programs held by Main. Technical Services continues to report additions to collections exceeding withdrawn items with 236 items added and 108 withdrawn. Social Media accounts continue to gain attention with 1,640 followers on Instagram and 1,638 on Facebook. Youth Services will be hosting a Youth Services Advisory group on March 20 at the Library and an Ebike Safety forum in conjunction with the Madison Police Department, highlighting the new age restriction, to be held on April 14<sup>th</sup> in the Chase Room.

The Open Public Meetings Act revisions will require a dedicated tab on the Library's website for Legal Notices. Once the website designer creates this page, the URL will be registered with the Secretary of State. Legal advertisements, such as meeting notices and agendas, must be issued twice per month in an online newspaper. Similar to the Borough, The Madison Eagle will be used for the Library's electronic notices.

Two injuries occurred last month, one on the upper bridge and the other in the Chase Room. Both instances were reported to the Borough and appropriate insurance companies.

## **BUILDING & GROUNDS COMMITTEE**

Ms. Hansbury directed the Board to the distributed Buildings and Grounds Report.

## **PERSONNEL COMMITTEE**

Nothing to report.

## **POLICY COMMITTEE**

Nothing to report.

## **TECHNOLOGY COMMITTEE**

Mr. Luber reported the Library continues to wait for West End Electric to provide a wiring quote before the lighting company, SLS, moves the Conference, Rushmore and Quiet Reading Rooms off the current motion sensitive control onto the lighting time scheduler.

Replacement of the back up file server is tentatively scheduled for a weekend in June. Computer Sharp

and Robert Daniher, IT Manager will spearhead the migration.

Two replacement computers and a printer were ordered from Main. Two tablets used for remote circulation will be removed from inventory as they are no longer supported by Main and are rarely used.

The Trane Tracer SC was installed on February 27<sup>th</sup>. A remote connection issue which is highlighted in the Technology Report has since been resolved and the HVAC system can be remotely accessed from any PC in the building or off site.

**SCHOOLS AND TEENS**

Nothing to report.

**Friends of the Madison Public Library (FMPL)**

As previously mentioned, the FMPL Gala on March 21<sup>st</sup> 2026 in the Library from 5:30-7:30pm.

**MUF/Main Library Alliance (Main)**

Mrs. Favreau attended the Main Focus Group earlier today. One of the agreements made to new joining members was the renaming of Main as it has geographic connotations which are no longer applicable to all members of the consortium. A lengthy 9 to 12-month process resulted in a soon to be announced new name which will also require a legal name change. More to come.

**OLD BUSINESS**

Nothing to report.

**NEW BUSINESS**

Nothing to report.

**PUBLIC COMMENT**

None

The meeting adjourned at 8:09pm

Respectfully submitted,



JoAnne McCarthy  
Secretary