

FREE PUBLIC LIBRARY OF THE BOROUGH OF MADISON
THURSDAY, January 15, 2026
7:30 PM

Present: Thomas Binting, President, David Luber, Mary Beth Hansbury, JoAnne McCarthy, Joseph Riopel, Maureen Byrne, Mayor Robert Conley, Christine Boyle (Zoom), Marilyn Favreau, Library Director and Mary Fevola, Finance and Administration Manager

Guests: Corinne Bowen, Supervisor Circulation and ILL (ZOOM)

Absent: Linda Sawyer and Christopher Paradiso

Mr. Binting called the meeting to order at 7:36 pm. Ms. McCarthy announced in compliance with the New Jersey Open Public Meetings Act proper notice of this meeting and all Madison Library Board of Trustees Meetings (“the Board”) for the year 2026 have been given. Notice of this meeting was posted on January 9, 2026, notifying the public that the meeting of the Library Board of Trustees will be held on January 15, 2026 in person in the Chase Auditorium beginning at 7:30 pm with the option of electronic participation using the published Zoom link.

Mayor Conley announced at the Borough reorganization meeting held on January 3, 2026, Thomas Binting and Joseph Riopel, with 5-year terms, and Maureen Byrne, with a 1-year term, were reappointed as Trustees of the Library. Mayor Conley administered the Oath of Office to the reappointed Trustees. The Signed Oaths will be delivered to the Borough Clerk. Mayor Conley thanked all the trustees for their dedication to the Library.

The minutes of the December 11, 2025 Regular Meeting of the Board were presented for consent. There being no corrections, upon motion by Ms. McCarthy and seconded by Mr. Riopel, the minutes were approved unanimously.

Mr. Binting announced this is the Annual Reorganization Meeting of the Board requiring administrative matters and proposed the 2026 slate of candidates for Officers. Hearing no additions or objections, the nominations were closed.

Upon motion of Mr. Riopel and seconded by Ms. McCarthy, the Board unanimously

“Resolved to hereby elect the following Officers

President – David Luber
Vice-President – Mary Beth Hansbury
Treasurer – Joseph Riopel
Secretary – JoAnne McCarthy”

Mayor Conley exited the meeting.

Mr. Luber, President, reviewed the previously distributed proposed list of working Committee appointments. No additions, deletions or changes were proposed. The Board unanimously accepted the 2026 Committee appointments.

Mr. Luber reviewed the following Annual Resolutions listed on the Board agenda and below.

- #26-1 Designation of the Madison Eagle and the Daily Record as the official newspapers of the library
- #26-2 Copying Fees to follow Borough Ordinances 36-2010 and 30-2011
- #26-3 Public Participation at meetings
- #26-4 Purchasing Award to Midwest Tape for 2026
- #26-5 Purchasing Award to Baker & Taylor for 2026
- #26-6 Purchasing Award to Overdrive for 2026
- #26-7 Designation of Provident Bank and signatories
- #26-8 Officers Authorized to Transfer Securities
- #26-9 Resolution for Professional Services from Wiley Malehorn Sirota & Raynes for legal services
- #26-10 Resolution for Professional Services from JG's Professional Cleaning Service LLC
- #26-11 Resolution for Professional Services from Antonio Rega Estate Landscaping
- #26-12 Resolution of Temporary Budget to operate for the first 90 days of the year at a rate of 26.25% set by law, of 2025's annual operating expenses excluding capital expenditures
- #26-13 Resolution to appoint Nisivoccia LLP as Auditor

There being no questions, upon motion of Ms. McCarthy and seconded by Mr. Luber the Board unanimously

“Resolved to hereby adopt the aforementioned Annual Resolutions; copies to be attached to and form a part of these minutes.”

PRESIDENT'S REPORT

Outgoing President's Report

Mr. Bintinger reviewed his 2025 year-end report. The main event of 2025 was the reopening of the Library at the end of April. Future challenges will include the grounds, courtyard and the reduction in the usage of physical material due to the increase in digital material use.

“I have served over 20 years on the Library Board. I would like to highlight several events that I recall. In my early years, there was a change in Borough management who made major changes to requested Library funding which resulted in reduction of service hours, and staff agreeing to pay reductions as opposed to staff cuts. Over several years with changes in Borough management and Library funding, staff compensation and Library hours were restored together with patron services. In 2017, the current Library Director, Lynn Favreau was hired after the retirement of the former Library Director, Nancy Adamczyk after 40 years of service. Lastly, the remodeling project of the Library was a major undertaking involving funding and the interior design of the building. This was a monumental task without public support. The timing of the project was prompted by a State grant which supported the self-funding of years of cautious spending and with assistance of grants from the Endowment Fund of Madison Public Library, Inc. and the Borough. Interior design maintained the original award-winning exterior design of the building. After two years, with services based in the Chase Room and a trailer for offices in the parking lot, the building was opened in June 2025.”

Mr. Bintinger looks forward to continuing to serve on the Board under the capable leadership of Mr. Luber.

Incoming President's Report

Mr. Luber thanked Mr. Bintinger for his many years of service as the President and his future support.

Looking forward, objectives for 2026 include rebuilding the Library's Capital Improvement Fund which has been depleted from the construction project. Remaining construction related issues need to be resolved such as lighting problems and the rear exit door in the Adult Services department which needs to be ADA compliant. The Borough will need to attend to the drainage near that door before any work can take place. Other issues to be tackled in 2026 include updating the Strategic Plan now that the interior renovations are completed; planning for updating the courtyard; improving the services offered by the Library to the community; securing the Library for staff and patrons; reviewing and updating the Personnel Manual and updating the Library's HVAC system to be discussed in the Buildings and Grounds Report.

Mr. Luber thanked the Board for their time and contributions to running the Library.

TREASURER'S REPORT

Mr. Luber advised this will be his final presentation of the Treasurer's Report. The January 2026 Bill List was reviewed.

After discussion, upon motion of Mr. Riopel and seconded by Ms. McCarthy, the Board unanimously

"Resolved that the January Bill List in the amount of \$45,761.05 be and hereby is approved"

December 2025 Bills which had been authorized to be paid at the last Board Meeting not to exceed an aggregate of \$5,000 were also reviewed.

Mr. Luber then reviewed the Library's financial reports for the year ended December 31, 2025 and requested a transfer of \$80,711.40 from Net Other Income to Restricted/Reserve Capital Improvement.

Upon motion of Ms. McCarthy and seconded by Mr. Bintinger, the Board unanimously

"Resolved that the transfer of \$80,711.40 from Net Other Income to Restricted/Reserve Capital Improvement Fund be and hereby is approved"

As a result of 2025 Net Operating Income in excess of \$188,000 a request to transfer \$165,000 from Undesignated Operating Equity to the Restricted/Reserve Capital Improvements Fund was recommended.

Upon motion of Ms. McCarthy and seconded by Ms. Byrne, the Board unanimously

"Resolved that the transfer of \$165,000.00 from Undesignated Operating Equity to the Restricted/Reserve Capital Improvements Fund be and hereby is approved"

Final Construction project income and expenses were reviewed.

DIRECTOR'S REPORT

Mrs. Favreau reviewed her monthly report beginning with the various departments. The Circulation Department reports non-digital and Museum Pass circulation saw healthy numbers in December with the most popular passes checked out for the American Museum of Natural History, The Frick Collection and the Guggenheim Museum. Foot traffic was higher than in December 2022, the last full month in the main building prior to construction. Adult Services welcomed Jennifer Smith, a Circulation Department employee, attending library school as a Librarian Intern. Adult Services has been busy reestablishing in person programming and book clubs. As reported in prior months, digital circulation continues to grow. Technical Services reports items added to the collections were higher than withdrawn items and Adult crafts continue to be popular, particularly the Holiday Craft Open House. Social Media accounts are showing increased views. Youth Services will participate in Madison's Chocolate Walk by adding a Story Walk with pages of a book, If You Give a Mouse a Cookie, posted in various locations. This year the Library will host the viewing of the movie chosen for the Chocolate Walk, the original Willy Wonka and the Chocolate Factory, since the usual venue is unavailable. The Teen Advisory Group has requested their own Instagram account which will be overseen by librarians and will be a cross posting of the Library's main Instagram account but more teen centric. On January 28, Library "Shelfie" Day, a complimentary drink will be given to anyone who takes a "Shelfie", a selfie with a shelf in the background.

The website will be updated to remove the construction displays and be more forward looking as we approach one year back in the main building. Ingram's billing and shipping continues to present issues but they are working to improve their process. As mentioned in the President's Report, lighting problems continue to exist and will be further addressed in the Technology Report. The Chase Room AV upgrade is complete and we expect patrons and presenters will be pleased with the new system.

The Maintenance Supervisor is back from sick leave and has resumed his responsibilities; therefore, the cleaning company will revert to the original scope of their contract and the landscaping company will cover winter weather cleanup only on weekends and holidays.

BUILDING & GROUNDS COMMITTEE

Ms. Hansbury directed the Board to the distributed Buildings and Grounds Report.

Ms. Hansbury advised the Library has 5 Trane HVAC rooftop units which will no longer be supported by Trane. A proposal for an upgrade of the HVAC "tracer SC", an automated system which allows Trane to remote into the system and possibly make repairs remotely, was received. A proposal for a Trane service contract will also be reviewed. Further details are forthcoming.

PERSONNEL COMMITTEE

Mrs. Favreau reported for Ms. Sawyer. Staff pay raise letters were distributed the first week of January.

Mrs. Favreau requested motions to approve hiring Jennifer Smith in Adult Services as a Library Intern and as a result of Ms. Smith's appointment, her part time Library Assistant position in the Circulation Department will need to be filled.

Upon motion of Mr. Riopel and seconded by Mr. Binting, the Board unanimously

"Resolved that the hiring of Jennifer Smith as Adult Services Library Intern Part Time, effective, January 1, 2026 be and hereby is approved"

Upon motion of Ms. McCarthy and seconded by Ms. Byrne, the Board unanimously

"Resolved that the advertising and filling of the position of Circulation Library Assistant Part Time to replace Jennifer Smith be and hereby is approved"

POLICY COMMITTEE

Nothing to report.

TECHNOLOGY COMMITTEE

Mr. Luber reported the lighting company, SLS, is scheduled to replace the faulty sensor in the Rushmore Room on January 22nd. Moving the Conference, Rushmore and Quiet Reading Rooms off the current motion sensitive control onto the lighting time scheduler will be discussed at that time.

The burglar alarm has been switched over from cellular service to the Library's network and is managed by Weiss Distributors.

The Chase Room CD player and media cabinet casters were delivered and installed on December 16th completing the Chase Room AV upgrade. Mr. Luber reminded everyone this upgrade was fully funded by the Friends of the Madison Public Library.

The Committee will meet in March to decide which equipment will be purchased in 2026. One or two computers will be needed for an upcoming Technology Upgrade

SCHOOLS AND TEENS

Mrs. Favreau presented Mr. Paradiso's report. The schools are planning for Read Across America in March. Family Reading Night will be attended by the Library's Youth Services Librarians at all 3 schools. The elementary schools are hosting guest author, Sam Wedelich. The Library ordered books by the author and will display them at the Library.

Friend of the Madison Public Library (FMPL)

FMPL Annual Campaign continues. Minicourses have started. The Library has done advertising and will have private showings of several movies to assist with the Minicourses.

MUF/Main Library Alliance (Main)

Mrs. Favreau reported as previously mentioned Summit Library was approved for Main membership

and will join in June. A meeting of the MUF libraries will be held thereafter to decide its future.

Mrs. Favreau also reported Sparta Library, the first Sussex County Library, officially joined Main yesterday.

OLD BUSINESS

Nothing to report.

NEW BUSINESS

Nothing to report.

PUBLIC COMMENT

None

The meeting was adjourned at 8:50 pm to convene a Closed Session to discuss a Technology Upgrade.

The meeting readjourned at 9:20pm.

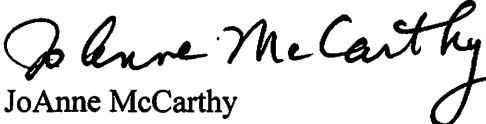
Mr. Luber requested a motion to approve Phases 1 and 2 of the proposed Technology Upgrade, not to exceed \$135,000.

Upon motion of Ms. Bryne and seconded by Ms. Hansbury, the Board, with the exception of Ms. Boyle who abstained,

“Resolved that the Technology Upgrade, Phases 1 and 2, not to exceed \$135,000 be and hereby is approved”

The meeting adjourned at 9:23 pm

Respectfully submitted,



JoAnne McCarthy
Secretary