

FREE PUBLIC LIBRARY OF THE BOROUGH OF MADISON
(the "Library")
THURSDAY, July 10, 2025
7:30 PM

Present: Mary Beth Hansbury, David Lubber, Linda Sawyer, Joseph Riopel, JoAnne McCarthy, Christine Boyle (Zoom), Christopher Paradiso (Zoom), Marilyn Favreau, Library Director and Mary Fevola, Finance and Administration Manager

Absent: Thomas Binting, President, Maureen Byrne

Guests: Corinne Bowen, Supervisor Circulation and ILL (Zoom)

Ms. Hansbury called the meeting to order at 7:31 pm. Mrs. Favreau announced in compliance with the New Jersey Open Public Meetings Act proper notice of this meeting and all Madison Library Board of Trustees Meetings ("the Board") for the year 2025 have been given. Further, notice of this meeting was posted on June 23, 2025, notifying the public that the meeting of the Library Board of Trustees will be held in person in the Chase Auditorium beginning at 7:30 pm with the option of electronic participation using the published Zoom link.

The minutes of the June 12, 2025 Regular Meeting of the Board were presented for consent. Ms. McCarthy joined the meeting. The minutes were approved subject to the amendments discussed.

PRESIDENT'S REPORT

Nothing to report.

TREASURER'S REPORT

Mr. Lubber presented the Treasurer's Report, during which he reviewed the July 2025 Bill List.

After discussion, upon motion of Ms. McCarthy and seconded by Mr. Riopel, the Board unanimously

"Resolved that the July Bill List in the amount of \$57,785.75 be and hereby is approved"

Mr. Lubber requested authorization to pay bills in August when the Board does not meet.

Upon motion of Mr. Riopel and seconded by Ms. McCarthy the Board unanimously

"Resolved that the payment of August 2025 bills not to exceed \$50,000.00 be and hereby is authorized as proposed"

Mr. Lubber then reviewed the Library's financial reports for the month ended June 30, 2025. Construction project expenses were also reviewed.

DIRECTOR'S REPORT

Mrs. Favreau reviewed her monthly report. Circulation reports the centralization of pages is working very well. Non digital circulation has increased over last June but has not reached pre-construction

closing numbers. Door count is up 8% reflecting high foot traffic. Chase Room reservations are being received and managed by Corinne Bowen. Digital circulation continues to increase. The electronic subscription of the Wall Street Journal through Main is doing extremely well. Summer Reading Kickoff on June 17th was a big success and on track to have record high participation. Adult Services received the upgraded hot spots to replace the existing ones in the Library of Things and wireless chargers have been purchased to lend to patrons while in the library. A temporary AV projector is in the Chase Room while the new equipment is on order. Complaints are being received from patrons and staff regarding the temperature swings in the building which may require a maintenance visit from Teknikon. Technical Services continues with adding and removing items from inventory and adult crafts.

Patrons continue to compliment the renovated space. It's comforting to see the decisions for the new individual stations and private meeting rooms are a success and being utilized throughout the day in Adult Services and the children enjoying the upgrades to the Children's department.

The new bench cushions are due soon and we continue to wait for quotes from Creative Library Concepts for the replacement parts for the cabinets and cubicles damaged during construction. Teknikon's quote for the split unit in the rear IT Room was the most favorable and that work will begin shortly.

The firewall in the Rushmore Room and the fire dampers were installed today. Final inspection is expected next week. The increased noise level in the Rushmore Room was reviewed by Bob Vogel, former Borough Engineer who is working as a consultant, who suggested a solution for the air conditioner return.

A meeting was held with the Library's attorney to follow up on Board questions regarding the patron who was issued a trespass letter and discussed at last month's Board meeting. Mr. Bintinger, Ms. Hansbury and Mrs. Favreau were in attendance. Discussion included clear direction from legal counsel as to course of action to take if the patron return after the temporary suspension expires.

The Library is closed on Sunday for the summer which runs from Father's Day to Labor Day.

BUILDING & GROUNDS COMMITTEE

The Board was directed to the distributed Buildings and Grounds Report.

PERSONNEL COMMITTEE

Nothing to report.

POLICY COMMITTEE

Nothing to report.

TECHNOLOGY COMMITTEE

Mr. Luber reviewed his report.

The new lighting system continues to have issues. The lighting company, SLS, will return to the library once the fireproofing in the Rushmore Room is complete and signed off on so the building is empty for testing before opening hours. The panic buttons periodically disconnect indicating additional sensors are

required; a proposal is forthcoming from Survivor.

As mentioned earlier, there is a temporary projector loaned and installed by Somerset Media in the Chase Room; the new projector will be paid for by the Friends of the Madison Public Library. The AV equipment in the Chase Room needs to be upgraded and Somerset Media will provide a quote.

Mr. Daniher, IT Manager, will begin computer replacement purchases in August starting with the replacement of the Finance and Administration desktop PC which is no longer supported by Main. An additional GoToAssist user license will be added to the existing subscription to give the Finance and Administration Department remote access to the new desktop PC.

Prearranged support with Computer Sharp for the remainder of 2025 was developed by Mr. Daniher and Mrs. Favreau for 10 hours of service to include monthly firmware updates for the wireless network, replacement of the file server in 2026 and on call support for non-Main related technology emergencies.

SCHOOLS AND TEENS

Mr. Paradiso is happy to hear Summer Reading Program is going well. Nothing to report from schools.

FRIENDS OF THE MADISON PUBLIC LIBRARY (FMPL)

Mrs. Favreau reminded and invited everyone to the FMPL Touch-a-Truck event scheduled for July 20th on the Library property from 10:00- 2:00pm. The Library is promoting on Social Media.

Morris Union Federation (MUF)/Main Library Alliance (Main)

Summit Library is beginning to explore joining a consortium. If this occurs it could end the existence of MUF.

Mrs. Favreau advised Jersey Connect and ILL delivery may not survive and Main may step in to fill the gaps.

OLD BUSINESS

Nothing to report.

NEW BUSINESS

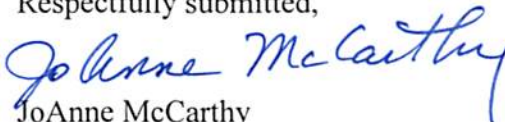
Nothing to report.

PUBLIC COMMENT

None

The meeting was adjourned at 8:07 pm.

Respectfully submitted,


JoAnne McCarthy
Secretary