

FREE PUBLIC LIBRARY OF THE BOROUGH OF MADISON
THURSDAY, June 13, 2024
7:30 PM

Present: Thomas Binting, President, David Luber, JoAnne McCarthy, Kate Bartley, Mary Beth Hansbury (ZOOM), Maureen Byrne (ZOOM), Christine Boyle (ZOOM), Christopher Paradiso (ZOOM), Marilyn Favreau, Library Director and Mary Fevola, Finance and Administration Manager

Absent: Joseph Riopel

Guest: Corinne Bowen, Supervisor Circulation and ILL (ZOOM)

Mr. Binting called the meeting to order at 7:33 pm. Ms. McCarthy announced in compliance with the “Open Public Meetings Act,” proper notice of this meeting and all Library Board meetings for the year 2024 was made. Notice was posted on June 10, 2024 notifying the public of the meeting date of the Library Board of Trustees scheduled for June 13, 2024. Meeting will be held in person in the temporary staff trailer in the Library’s parking lot beginning at 7:30 pm with the option of electronic participation using the published Zoom link.

The minutes of the May 15, 2024 Regular Meeting of the Board were presented for consent. There being no corrections, Ms. McCarthy motioned for approval, Mr. Binting seconded; the Board unanimously accepted the minutes as distributed.

PRESIDENT’S REPORT

Mr. Binting deferred to the Director’s Report regarding the construction update and advised the Library received notice of a bequest from Nancy Purdy for \$750,000. Also, there have been unexpected delays with the bequest from Mary Fleming as the executor of the estate passed away and an administrator has been appointed to settle the Will.

TREASURER’S REPORT

Mr. Luber presented the Treasurer’s Report, during which he reviewed the June 2024 Bill List.

After discussion, upon motion of Ms. McCarthy and seconded by Ms. Bartley, the Board unanimously

“Resolved to approve the June Bill List in the amount of \$47,525.14”

Mr. Luber then reviewed the Library’s financial reports ending May 31, 2024 and construction project expenses. The Board was advised we will be charging telephone and cabling and technology wiring for computers to the operating budget as these are ongoing expenses.

Further to Mr. Binting's earlier comment, Mr. Luber requested a resolution to accept the bequest of Nancy Purdy and to approve the transfer of those funds to Madison Public Library, Inc. for the ongoing support of the Library.

Upon motion of Ms. Bartley and seconded by Ms. McCarthy the Board unanimously

“Resolved to accept the bequest of Nancy Purdy in the amount of \$750,000 and upon receipt, transfer the funds to Madison Public Library, Inc.”

DIRECTOR'S REPORT

Mrs. Favreau reviewed her monthly report. The patterns seen and previously reported in circulation, foot traffic and programs remain consistent. New patron library card sign ups and utilization of notary services continue. Two new Museum Passes have been added to the collection, Greenwood Gardens and Jenkinson's Aquarium. Digital circulation sets new records each month, Adult Craft evening programs will be suspended for the summer and registration for Summer Reading will begin June 14th with the kickoff scheduled for June 25th. In-person programming is being developed in anticipation of the Library's reopening. A visit to the Morristown Library's local history department proved extremely informative and their extensive resources will be promoted by the Library. Staff is learning to navigate the Main App feature which allows payment of fines and lost books.

Fall continues to be the target reopening date. The next website construction timeline update along with photos will be posted when carpet installation is complete. Plumbing is mostly done. The architect confirmed the HVAC was configured for the new Technology Room; however, the baseboard heater will need to be removed. The Borough passed a resolution to increase the contractor's contract price to allow for payment of the additional work requested, including ADA compliance of two fire exits. Drainage outside the fire exit in the Adult Room continues to be reviewed with the Borough prior to the exit being addressed for ADA compliance.

On behalf of the Board, Mr. Binting thanked Mrs. Favreau and staff for all of their effort during the last few weeks.

BUILDING & GROUNDS COMMITTEE

The Board was directed to the previously distributed Building and Grounds Report.

PERSONNEL COMMITTEE

Nothing to Report

POLICY COMMITTEE

Nothing to Report

TECHNOLOGY COMMITTEE

Mr. Luber commended Robert Daniher, IT Manager, for the reentry plan he developed to get back into the library from cabling to internet access to telephone installation and the corresponding coordination with vendors supplying these services. Quotes for work to be

completed by Maple Rock Communications, Computer Sharp and Voicecom Plus can be found in the distributed report. In addition, Mr. Daniher has also been in discussions with the CLC Furniture consultant to finalize data and power connectivity needs for the furniture. Mr. Binting and Mrs. Favreau echoed Mr. Luber's comment regarding the tremendous amount of work Mr. Daniher has done.

The purchase of seven PCs through Main will be ordered on or about July 1 and QuickBooks Desktop subscription upgrade is scheduled for June 17.

SCHOOLS AND TEENS

Mr. Paradiso reported the last day of school is June 20th. Corinne Bowen, Circulation Supervisor was thanked for setting up delivery of school library books accidentally returned to the public Library before summer closure. Dana Skwirut and Jayde Valosin of Youth Services were thanked for adding books listed in the Battle of the Books to the Library's virtual platforms and for visiting the elementary schools to speak about the Summer Reading Program. Mr. Paradiso will distribute the Library's summer events and send to the schools' PTOs to distribute to students' families. The schools' Summer Reading Bingo program will include virtual resources available at the public Library.

FRIENDS OF THE MADISON PUBLIC LIBRARY (FMPL)

Ms. McCarthy reported Touch-A-Train will take place on September 15 in Whippany. FMPL will again have a play dough station at the Library's Summer Reading Kickoff. Minicourses are losing in person space at the Florham Park Library; volunteers are trying to find alternatives before returning to ZOOM presentations due to lack of space.

MUF/MAIN LIBRARY ALLIANCE (Main)

Nothing to report for MUF.

Mrs. Favreau advised Main will be onboarding Fairfield Public Library at the end of the summer.

OLD BUSINESS

Nothing to report.

NEW BUSINESS

Nothing to report.

PUBLIC COMMENT

None

The meeting was adjourned 8:23 pm.

Respectfully submitted,


JoAnne McCarthy
Secretary