

**FREE PUBLIC LIBRARY OF THE BOROUGH OF MADISON
THURSDAY, November 21, 2023**

7:30 PM

Present: Thomas Binting, David Luber (ZOOM), Louise Easton (ZOOM), Kate Bartley, JoAnne McCarthy, Maureen Byrne, Christopher Paradiso (ZOOM), Marilyn Favreau, Library Director and Mary Fevola, Finance and Administration Manager

Absent: Joseph Riopel

Mr. Binting called the meeting to order at 7:35 PM. Ms. Easton announced in compliance with the "Open Public Meetings Act," proper notice of this meeting and all Library Board meetings for the year 2023 was made. Proper notice was further posted and mailed on November 4, 2023 notifying the public the meeting of the Library Board of Trustees scheduled for November 9, 2023 in the Chase Auditorium will be held on November 21, 2023 in person beginning at 7:30 pm with the option of electronic participation using the published Zoom link.

The minutes of the October 12, 2023 Meeting of the Board was presented for consent. The Board unanimously accepted the minutes as distributed.

PRESIDENT'S REPORT

Mr. Binting reviewed and read the Main Annual Membership Agreement for 2024 and requested Board approval.

Upon motion of Mr. Binting and seconded by Ms. Bartley, the Board unanimously

"Resolved to approve the Main Annual Membership Agreement for 2024. The Library Board of Trustees confirms that the Library meets the qualifications of membership set forth in the Bylaws of Main; Agrees that the Library shall renew its membership in Main effective January 1, 2024; Agrees to release and hold harmless Main and its employees and contractors from any liability resulting from acts of the Member, other Members, and any third parties; and Agrees that the Library shall abide by the bylaws, policies, and procedures of Main."

Mr. Binting advised he, Mr. Luber and Mrs. Favreau met with the Borough Administrator and Borough Chief Financial Officer wherein the Library was advised the \$100,000 Utility Appropriation will not be given in 2024.

TREASURER'S REPORT

Mr. Luber reviewed the November 2023 Bill List, which includes an estimate for a payment to Main Library Alliance for the 2024 Assessment. Payments made under Resolution 2023-12 for Construction Project bills which was approved at last month's meeting, were reviewed.

Upon motion of Ms. McCarthy and seconded by Ms. Byrne, the Board unanimously

“Resolved to approved the November Bill List in the amount of \$121,881.29 and payments made in October and November to Simonik Transportation & Warehousing Group under Resolution 2023-12 totaling \$46,708.50”

Mr. Luber reviewed the Library’s financial reports for the period ended October 31, 2023.

DIRECTOR’S REPORT

Mrs. Favreau reviewed her monthly report. The postponement of Bottle Hill Day worked in the Library’s favor as hard dates for the move were available to disseminate to the public. The newsletter, publicity and social media were utilized to broadcast the move and renovation project. The move to the Chase Room and trailer finished on November 9, 2023. As planned, the Library opened the Chase Room’s mini-library to the public for regular hours on November 13, 2023. Mrs. Favreau thanked staff for their hard work during the move, Robert Daniher, IT Library Assistant and Jim Sanderson of the Borough for their technology assistance and the Borough for giving the library storage space for books being returned. The abatement phase of the project began as scheduled; no one will be permitted in the building until this work is completed and passes inspection.

Programming continued during the move, both virtually and in person morning programs at the Community House and afternoon programs at the Community Arts Center at Rose Hall. Non-digital circulation statistics will obviously be impacted by Sunday closures during September and October and the 2 week November shut down to move the Library.

Mrs. Favreau thanked the Rotary for the recently planted trees along the swale.

BUILDING & GROUNDS COMMITTEE

The Board was directed to the distributed Buildings and Grounds report.

PERSONNEL COMMITTEE

Ms. Bartley reported on behalf of Mr. Schessler. The salary budget for 2024 has been presented to the Finance Committee.

POLICY COMMITTEE

Ms. Bartley advised now that the library move is complete the committee will reconvene.

TECHNOLOGY COMMITTEE

Mr. Luber advised he, Mrs. Favreau and Mr. Daniher will meet in the next two weeks to discuss how Computer Sharp will be used and network coverage going forward.

SCHOOLS AND TEENS

Mr. Paradiso reported all 5 schools have sent information to the school community advising how to sign up for the Library Newsletter. The elementary Read Across America program was finalized; a local author, Tara Lazar, will be featured. Mr. Paradiso will coordinate with the Library’s YS staff to display her books. The District is focused on finding a New Superintendent of Schools.

FMPL (FRIENDS OF THE MADISON PUBLIC LIBRARY)

Ms. McCarthy reported FMPL Annual Appeal has begun and new ways to fundraise in the coming year are being discussed. Sylvia Luber will be the honoree at next year’s Annual Gala to be held again at Grace Church. A Communication Chair is being sought.

MUF/Main Library Alliance (Main)

Mrs. Favreau reported MUF postponed its November meeting due to a conflict with “The Experienced Director Summit”.

New Providence is expected to be completely on board in Main by December 7, 2023.

OLD BUSINESS

Nothing to report.

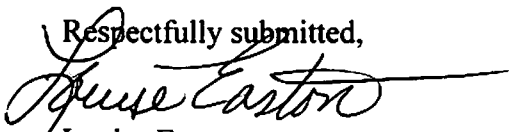
NEW BUSINESS

Nothing to report.

PUBLIC COMMENT

None

The meeting was adjourned 8:30 PM.

Respectfully submitted,

Louise Easton
Secretary