

**FREE PUBLIC LIBRARY OF THE BOROUGH OF MADISON  
THURSDAY, March 9, 2023**

**7:30 PM**

Present: Thomas Binting, President, David Luber (Zoom), James Schessler, Louise Easton, Kate Bartley, JoAnne McCarthy, Joseph Riopel, Mayor Robert Conley (Zoom), Karen Bessin, School Representative, Marilyn Favreau, Library Director and Mary Fevola, Finance and Administration Manager

Guest: Corinne Bowen, Supervisor Circulation and ILL (Zoom)

Mr. Binting called the meeting to order at 7:30 PM. Ms. Easton announced in compliance with the "Open Public Meetings Act," proper notice of this meeting and all Library Board meetings for the year 2023 was made. Proper notice was further posted and mailed on March 3, 2023 notifying the public that the meeting of the Library Board of Trustees scheduled for March 9, 2023 will be held in person beginning at 7:30 pm in the Chase Auditorium with the option of electronic participation using the published Zoom link.

The minutes of the February 9, 2023 Meeting of the Board were presented for consent. The Board unanimously approved and accepted the distributed minutes.

**PRESIDENT'S REPORT**

Mr. Binting commented on the construction project and advised that the fall is a better forecast for the commencement of the project. The architect continues to work on bid documents; the end of March may be optimistic for initiating the bidding process. Omdex, the electrical design firm, identified electrical placement issues which need to be addressed. On a positive note, the delay provides more time to prepare for the move.

**TREASURER'S REPORT**

Mr. Luber reviewed the March 2023 Bill List.

Upon motion of Ms. Bartley and seconded by Mr. Schessler, the Board unanimously

"Resolved to approve the March Bill List in the amount of \$31,298.91"

Mr. Luber reviewed the Library's financial reports for the period ended February 28, 2023.

**DIRECTOR'S REPORT**

Mrs. Favreau reviewed her monthly report noting upward trends in January continued into February. After school hours are busy; tables and meeting rooms are very close to capacity. Program attendance remains strong for all age groups. Circulation continues to increase, particularly for museum passes, videos and the discovery collection.

The 2023 Budget was presented to the Borough Council on February 27<sup>th</sup>. Questions regarding the construction project timeline and costs were raised and answered. The Borough passed resolutions approving professional services for the architect and asbestos abatement companies so payments can be made to those vendors.

As mentioned earlier, the engineer working with the architect, traced the electrical raceways in the floor of the library to determine how outlets will be placed within the renovated space and found issues. The asbestos company performed some testing and the furniture company who provides free design services also visited the library.

Since the fall seems more realistic for the start of construction, staff is considering planning Summer Reading events.

### **BUILDING & GROUNDS COMMITTEE**

Mr. Binting directed the Board to the distributed Buildings and Grounds report.

### **PERSONNEL COMMITTEE**

Nothing to report.

### **POLICY COMMITTEE**

Ms. Bartley presented the previously distributed updated Patron Records and Computer Privacy Policy to the Board.

Upon motion of Ms. McCarthy and seconded by Ms. Easton, the Board unanimously

“Resolved to approve the updated Patron Records and Computer Privacy Policy”

### **TECHNOLOGY COMMITTEE**

Mr. Luber advised the committee reviewed the planned equipment retirement and purchasing schedule. Since construction is planned for this year rather than purchasing public computers and losing warranty time while those computers are in storage, employee laptops which are needed during construction will be replaced this year. Public computers will be purchased next year; two desktops in the adult section will not be replaced based on patron usage patterns. Today, concerns were raised regarding increased space requirements for Rosenet’s additional router and library equipment in the Technology Room of the library. John LaPierre, Coordinator of Technology for the Madison public schools will be in contact with Robert Daniher, Library Technology Assistant.

### **SCHOOLS AND TEENS**

Ms. Bessin advised the second Junior School afterschool hangout is planned for the end of March at the school library. Strong attendance is expected based on the previous event’s success.

**FMPL (FRIENDS OF THE MADISON PUBLIC LIBRARY)**

Mr. Binting reminded the Board the Friends' Gala is planned for April 22<sup>nd</sup> at Grace Church honoring Peggy Oakes and encouraged everyone to attend. Invitations were mailed last week.

**MUF/Main Library Alliance (Main)**

Mrs. Favreau reported MUF directors met over Zoom. A MUF Spring Dinner is being considered for the third week in May.

Main is actively looking for a replacement for PressReader which was dropped by Main this year. Libraries choosing to continue the subscription paid for the service.

**OLD BUSINESS**

Nothing to report.

**NEW BUSINESS**

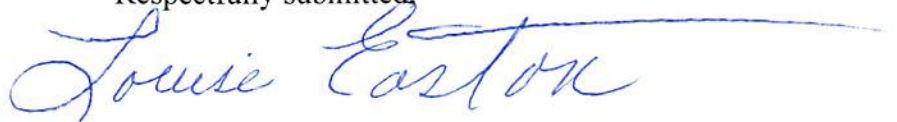
Nothing to report.

**PUBLIC COMMENT**

None

The meeting was adjourned 8:05 PM.

Respectfully submitted,



Louise Easton  
Secretary