

**FREE PUBLIC LIBRARY OF THE BOROUGH OF MADISON  
THURSDAY,  
December 8, 2022  
7:30 PM**

**Present:** Thomas Binting, President, James Schessler, David Luber, Louise Easton (Zoom), JoAnne McCarthy, Kate Bartley, Karen Bessin, School Representative, Thomas Haralampoudis (Zoom), Marilyn Favreau, Library Director and Mary Fevola, Finance and Administration Manager

**Guests:** Corinne Bowen, Supervisor Circulation and ILL (Zoom) and Joe Riopel, member of the public (Zoom)

**Absent:** Mayor Robert Conley

Mr. Binting called the meeting to order at 7:32 PM and asked Ms. Easton to read the Sunshine Statement. Ms. Easton announced in compliance with the "Open Public Meetings Act," proper notice of this meeting and all Library Board meetings for the year 2022 was made. On December 2, 2022, proper notice was further posted and mailed, notifying the public that the meeting of the Library Board of Trustees scheduled for December 8, 2022 will consider the rescission of resolution 2022-14 that was passed at its November 10, 2022 meeting regarding the financing of the proposed Library renovation project and replacing it with a resolution that more clearly states the Board's decision on the matter. Members of the public who wish to participate in the meeting may do so in-person beginning at 7:30 pm in the Chase Auditorium or by joining the meeting using the published zoom link.

The minutes of the November 10, 2022 Regular Meeting of the Board were presented for consent. The Board unanimously accepted the minutes as distributed.

**PERSONNEL COMMITTEE**

Mr. Schessler advised staff increases take into consideration Borough guidelines, New Jersey Library Association recommendations, merit, market adjustments for job responsibilities and minimum wage requirements to determine salaries. The Personnel Committee is recommending a total salary budget of \$1,018,000 in the proposed 2023 Budget to be presented later in the meeting.

Upon motion of Ms. Bartley and seconded by Ms. McCarthy, the Board unanimously

"Resolved to approve the overall salary expense as reflected in the proposed 2023 Budget"

**TREASURER'S REPORT**

Mr. Luber reviewed the November 2022 Bill List.

Upon motion of Ms. Bartley and seconded by Ms. McCarthy the Board unanimously

“Resolved to approve the December Bill List in the amount of \$99,001.19 and the payment of any additional December bills, the total not to exceed \$5,000 without specific authorization of the Board”

Mr. Luber reviewed the Library’s financial reports for the period ended November 30, 2022.

Mr. Luber reviewed the proposed 2023 library budget noting Borough Administration recommended continuing the Utility and Technology Appropriations in 2023 and the 2023 MAIN assessment was prepaid in 2022. The library will provisionally operate on the 2023 budget; NJ State law permits the library to operate at a percentage of last year’s audited expenses until the Borough budget receives state approval in March/April 2023.

Upon motion of Ms. McCarthy and seconded by Ms. Bartley, the Board unanimously

“Resolved to approve the preliminary 2023 Budget on an interim basis”

## **PRESIDENT’S REPORT**

Mr. Binting advised Resolution 2022-14 needs to be rescinded and replaced with Resolution 2022-15 clarifying the financing of the proposed Library renovation project.

Upon motion of Mr. Luber and seconded by McCarthy, the Board unanimously

“Rescinded Resolution 2022-14 and approved Resolution 2022-15, to be attached to and form part of these minutes.”

Before Mr. Haralampoudis exited the meeting, Mr. Binting reported this is Mr. Haralampoudis’ last meeting, thanked him for his service as a Trustee and wished him well in his new role as a Borough Council Member.

Mr. Binting reviewed and requested approval of the 2023 M.A.I.N. Annual Membership Agreement.

Upon motion of Ms. Bartley and seconded by Mr. Luber, the Board unanimously

“Resolved that the Library Board of Trustees confirms that the library meets the qualifications of membership set forth in the Bylaws of Main; Agrees that the library shall renew its membership in Main effective January 1, 2023; Agrees to release and hold harmless Main and its employees and contractors from any liability results from acts of the Member, other Members, and any third parties; Agrees that the library shall abide by the Bylaws, policies, and procedures of Main.”

## **DIRECTOR'S REPORT**

Mrs. Favreau reviewed her monthly report and advised of the progress on the roof replacement. Roof masonry work needed under the coping caps will likely be done in the spring when the weather warms.

## **BUILDING & GROUNDS COMMITTEE**

Mr. Bintinger directed the Board to the distributed Buildings and Grounds Report.

## **POLICY COMMITTEE**

Nothing to report.

## **TECHNOLOGY COMMITTEE**

Potential timing conflict with the installation of the new Meraki router in August depending on construction. The existing license which expires 8/17/22 may need to be renewed.

## **SCHOOLS AND TEENS**

Ms. Bessin reported the Junior School Hangout was a huge success and students are looking forward to the next event.

## **FMPL**

Ms. McCarthy reported the search for locations for hybrid Minicourses continue. Linda Holm, Treasurer is moving; her replacement along with a slate of new officers will be proposed in January 2023.

## **MUF/Main Library Alliance**

Nothing to report.

## **OLD BUSINESS**

Nothing to report.

## **NEW BUSINESS**


Nothing to report.

## **PUBLIC COMMENT**

None

The meeting was adjourned 8:27 PM.

Respectfully submitted,

  
Louise Easton  
Secretary