

**FREE PUBLIC LIBRARY OF THE BOROUGH OF MADISON
THURSDAY, July 14, 2022**

7:30 PM

Present: David Luber, James Schessler, Louise Easton, Kate Bartley, Thomas Haralampoudis, JoAnne McCarthy, Marilyn Favreau, Library Director and Mary Fevola, Finance and Administration Manager

Guests: Corinne Bowen, Supervisor Circulation and ILL (telephonically)

Absent: Thomas Binting, President, Mayor Robert Conley and Karen Bessin, School Representative,

Mr. Luber called the meeting to order at 7:35 PM. Ms. Easton announced that on November 18, 2021 in accordance with Public Law 1975, Chapter 231, approved October 21, 1975 and known as the "Open Public Meetings Act," proper notice of this meeting and all Library Board meetings for the year 2022 was posted and shall remain posted throughout the year on the official Library Bulletin Board. Notice was also mailed to the Madison Eagle, to the Daily Record, and hand delivered to the Borough Administrator. On July 8 2022, proper notice was further posted and mailed, notifying members of the public the meeting scheduled for July 14, 2022 at 7:30 pm will be held in person at the library's Chase Auditorium with the option of electronic participation using the published Zoom link.

The minutes of the June 9, 2022 Regular Meeting of the Board were presented for consent. Upon motion of Ms. McCarthy and seconded by Ms. Bartley the Board unanimously approved the minutes as distributed.

PRESIDENT'S REPORT

Nothing to Report.

TREASURER'S REPORT

Mr. Luber reviewed the July 2022 Bill List.

Upon motion of Mr. Haralampoudis and seconded by Ms. Easton the Board unanimously

"Resolved to approve the July Bill List in the amount of \$42,231.27"

Mr. Luber requested authorization to pay bills in August when the Board does not meet.

Upon motion of Ms. McCarthy and seconded by Ms. Bartley the Board unanimously

"Resolved to authorize the payment of the August 2022 bills not to exceed \$50,000.00"

Mr. Luber reviewed the Library's financial reports for the period ended June 30, 2022.

DIRECTOR'S REPORT

Mrs. Favreau reviewed her monthly report. The Summer Reading Program is in full swing with great participation by school age children. Visits to the schools prior to registration enhanced sign up. Last week's program, Nile the Whale, a 43-foot blow up humpback whale was extremely successful.

Adult Programs continue to do well and remain virtual. Adult Summer Reading includes a weekly \$25.00 Madison gift card prize.

There are no updates from the State Librarian for the construction grant. Our attorney continues to work with the architect on his professional services contract. Trailers have been reserved for the library's eventual relocation, tentatively in early 2023. Offices will be located in the Chase Room for internet capability. The Borough received only 1 bid for the roof which was 50% higher than budget. Construction cannot proceed before the roof is done. A meeting with the Borough is scheduled.

Circulation continues to improve. Mrs. Favreau thanked Ms. Bowen for her analysis of Circulation statistics. Non-book items, such as museum passes, are increasingly popular. Technical Services is busy with reports, summer reading and adult craft kits.

Mrs. Favreau thanked Ms. Fevola for working with Nisivoccia on the audit which took place on June 30th and July 1st. We are awaiting reports.

BUILDING & GROUNDS COMMITTEE

Mrs. Favreau directed the Board to the Buildings and Grounds report distributed with the Board packet. Mr. Heesemann took the Rutgers asbestos training class in preparation for upcoming construction.

PERSONNEL COMMITTEE

Mr. Schessler reported the open part time Circulation Library Assistant position was filled and requested a motion to approve the candidate.

Upon motion of Ms. Easton and seconded by Ms. McCarthy the Board unanimously

“Resolved to hire Jennifer Bauman, effective July 13, 2022, as part time Circulation Library Assistant”

POLICY COMMITTEE

Ms. Bartley reported the Internet and Computer policy review is in progress and will be

ready for presentation at the September Board Meeting.

TECHNOLOGY COMMITTEE

Mr. Lubber reported the four desktop computers ordered in May to replace public computers no longer under warranty were delivered. Three will replace expired public computers in Adult Services and one in Youth Services; installation is scheduled for July 21st. Also, the Layer 3 Managed Switch was received. Other technology equipment ordered in May is due in August.

SCHOOLS AND TEENS

Nothing to report.

FMPL

Mr. Lubber reminded the Board Touch-A-Truck is scheduled for July 30, 2022.

MUF/Main Library Alliance

MAIN has rebranded itself to more accurately reflect members that are not in Morris County. The consortium is now named Main Library Alliance.

OLD BUSINESS

Nothing to report.

NEW BUSINESS

Nothing to report.

PUBLIC COMMENT

None

The meeting was adjourned 8:05 PM.

Respectfully submitted,



Louise Easton