

**FREE PUBLIC LIBRARY OF THE BOROUGH OF MADISON  
THURSDAY, September 8, 2022**

**7:30 PM**

Present: Thomas Binting, President, James Schessler (telephonically), David Luber, Louise Easton, Kate Bartley, Thomas Haralampoudis, JoAnne McCarthy, Karen Bessin, School Representative, Marilyn Favreau, Library Director and Mary Fevola, Finance and Administration Manager

Guests: Corinne Bowen, Supervisor Circulation and ILL (telephonically)

Absent: Mayor Robert Conley

Mr. Binting called the meeting to order at 7:34 PM. Ms. Easton announced that on November 18, 2021 in accordance with Public Law 1975, Chapter 231, approved October 21, 1975 and known as the "Open Public Meetings Act," proper notice of this meeting and all Library Board meetings for the year 2022 was posted and shall remain posted throughout the year on the official Library Bulletin Board. Notice was also mailed to the Madison Eagle, to the Daily Record, and hand delivered to the Borough Administrator. On August 30, 2022, proper notice was further posted and mailed, notifying the public that the meeting of the Library Board of Trustees scheduled for September 8, 2022 in the library's Chase Auditorium will be held in-person, with the option of electronic participation, beginning at 7:30pm. Members of the public who wish to participate in the meeting may do so in-person or by joining the meeting using the published Zoom link.

The minutes of the July 14, 2022 Regular Meeting of the Board were presented for consent and accepted as distributed.

**PRESIDENT'S REPORT**

Mr. Binting presented and requested approval of the 2023 Board of Trustees Meeting Schedule and the Library Closure Dates for 2023.

Upon motion of Ms. McCarthy and seconded by Ms. Bartley, the Board unanimously

"Resolved to approve the 2023 Board Meeting Schedule and the 2023 Library Closure Dates"

The list of Board Meetings will be advertised in the Daily Record and Madison Eagle as required by law as well as distributed to the Borough Administrator and Borough Clerk.

**TREASURER'S REPORT**

Mr. Luber reviewed the September 2022 Bill List.

Upon motion of Ms. Bartley and seconded by Ms. McCarthy the Board unanimously

“Resolved to approve the September Bill List in the amount of \$54,829.46”

The Bill List for August was presented since the Board does not meet during the month. Upon motion of Ms. Easton and seconded by Ms. Bartley the Board unanimously

“Resolved to approve the August Bill List in the amount of \$14,690.23”

Mr. Luber reviewed the Library’s financial reports for the period ended August 31, 2022.

### **DIRECTOR’S REPORT**

Mrs. Favreau reviewed her monthly report. Summer Reading was successful for both youth and adult programs. Overall participation was close to pre-pandemic levels and a record number of adults participated.

The Construction Bond Grant Agreement was reviewed by counsel, was signed and will be submitted to the State Librarian tomorrow. The agreement becomes effective the day the State Librarian signs. Today, the architect’s professional service contract was finalized and can be signed. The Borough accepted a roof bid; a roof pre-construction meeting is scheduled for September 9<sup>th</sup>.

Budget 2023 preparation is underway. One third of a mil appropriation is typically published the second week of October. The Borough hearing is scheduled of October 19<sup>th</sup>.

Circulation of digital material represents 20% of all circulation in 2022 compared to pre-pandemic statistic of 6%. Streaming continues to climb and would be a much higher expense if not for budgetary constraints. Adult Programs will remain virtual until after construction as the Chase Room will be used for office staff during construction relocation. Youth Services Programming will gear up again in the fall and typically increases circulation.

### **BUILDING & GROUNDS COMMITTEE**

Mrs. Favreau directed the Board to the Buildings and Grounds reports distributed with the Board packet.

### **PERSONNEL COMMITTEE**

Mr. Schessler reported an open part time Circulation Library Assistant position and part time student Page position were filled and requested a motion to approve the candidates.

Upon motion of Ms. McCarthy and seconded by Mr. Haralampoudis the Board unanimously

“Resolved to hire Elizabeth Kerouac, effective August 29, 2022, as a part time

Circulation Library Page and

“Resolved to hire Rebecca Piekara, pending successful background check, effective September 27, 2022, as a part time Circulation Library Assistant”

**POLICY COMMITTEE**

Ms. Bartley reported the Internet and Computer policy revision remains a work in progress.

**TECHNOLOGY COMMITTEE**

Mr. Luber reported the three printers ordered in May arrived. The Committee will meet to discuss 2023 technology purchases for budget planning.

**SCHOOLS AND TEENS**

Ms. Bessin reported school is back in session. Curiously, students continue to return school books to the public library. The Junior School will offer in person programming in partnership with the library, mostly maker space activities. The program will also serve as a vehicle to introduce students to the resources available at the public library. If successful, the program will be rolled out to High School students.

**FMPL**

Mr. Binting and Mrs. Favreau reported Touch-A-Truck was a huge success. Mr. Luber advised the Fall Minicourse schedule is available.

**MUF/Main Library Alliance**

Chad Leinaweaver, MUF President, is surveying members if they would like to meet.

**OLD BUSINESS**

Nothing to report.

**NEW BUSINESS**

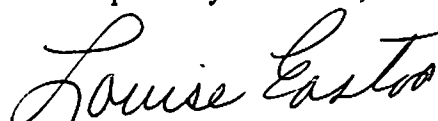
Nothing to report.

**PUBLIC COMMENT**

None

The meeting was adjourned 8:30 PM.

Respectfully submitted,

  
Louise Easton