

**FREE PUBLIC LIBRARY OF THE BOROUGH OF MADISON
THURSDAY, October 14, 2021**

5:00 PM

Present: Thomas Binting, President, James Schessler, David Luber, Louise Easton, Thomas Haralampoudis, Kate Bartley, Marilyn Favreau, Library Director and Mary Fevola, Finance and Administration Manager

Absent: Mayor Robert Conley, Rachel K. Barry, Karen Bessin, School Representative; Pam Hogan, Chair of the Friends of the Madison Public Library (FMPL)

Mr. Binting called the meeting to order at 5:05 pm. Ms. Easton announced that in accordance with the Open Public Meetings Act, NJSA Title 10 Chapter 4 sections 6-10, and in consideration of Executive Order No. 103, issued by Governor Murphy on March 9, 2020, declaring a State of Emergency and a Public Health Emergency in the State of New Jersey, and Executive Order 104, ordering all public libraries to close, and Senate Bill 2294, adopted into law which allows public bodies to conduct meetings and provide notice by electronic means during periods of such emergency, the Madison Public Library notified the public that the meeting of the Library Board of Trustees scheduled for October 14, 2021 in the library's Chase Auditorium will be held electronically only and will begin at 5:00 pm.

The minutes of the September 9, 2021 Regular Meeting of the Board were presented for consent and accepted as distributed.

TREASURER'S REPORT

Mr. Luber presented the Treasurer's Report.

The Bill List for October was presented. Quarterly, annual and technology payments were mentioned.

Upon motion of Mr. Schessler and seconded by Ms. Bartley the Board unanimously

“Resolved to approve the October Bill List in the amount of \$56,948.01”

The Library's financial reports for the period ended September 30, 2021 were reviewed.

Next week a meeting to discuss the 2022 library budget is scheduled with the Borough.

PRESIDENT'S REPORT

Nothing to report.

DIRECTOR'S REPORT

Mrs. Favreau reviewed her monthly report and noted the following.

Circulation for physical items continues to climb as well as patron traffic. We are noticing individuals lingering inside the library. Outdoor usage of the library courtyard and surrounding tables and benches will be tracked since the outside campus has become a well-used extension of the library due to the pandemic.

Effective 10/22/21, the Borough mandate for employee vaccinations takes place. We are awaiting guidance for employees who may have applied for a vaccine exemption.

Outreach is strong. Bottle Hill day was successful. Registration for and renewals of library cards took place at the event. Prizes and crafts were available throughout the day.

The Chase Room is basically being used by outsiders. The contract for reserving the room now includes a clause stating the Chase Room is being used at the risk of the person reserving the room. The contract also reflects a suggested donation as well as fees for equipment use such as the piano to cover the tuning cost.

Also mentioned, non-digital material and digital circulation are now broken out on separate charts; September was Library Sign up month and programs and craft kits continue in popularity.

Information on Construction Bond awards has not been released.

BUILDING & GROUNDS

Mr. Binting reviewed the previously distributed report, noting problems with the lobby lights in front of the main Circulation desk. Ms. Favreau added the company responsible for the installation was able to partially repair the lights. The issue will be dealt with during construction. A large oak tree which was struck by lightning several months ago will need to be removed. Ms. Bartley recommended the Borough arborist be contacted. Arborist sign off is required before the tree is removed. Ms. Favreau to follow with the Borough.

PERSONNEL

Nothing to report.

TECHNOLOGY COMMITTEE

Mr. Luber advised beginning April 2022, TechSoup will no longer offer donated “on-premises” licenses for all Microsoft products. As a result, the purchase of 40 additional licenses was advanced to this year as these products are critical for use on the public computers. Licenses are expected in mid-November.

SCHOOLS AND TEENS

Nothing to report.

FMPL

Mr. Binting read Ms. Hogan’s written report. Fall Minicourses were very successful. Winter session starts January 4, 2022; details can be found on FMPL’s website. The FMPL Appeal letter will be mailed in early November. Plans are underway for the Gala to be held in May 2022 and Touch a Truck is planned for the summer of 2022.

MUF/MAIN

Nothing to report.

POLICY COMMITTEE

Nothing to report.

OLD BUSINESS

Nothing to report.

NEW BUSINESS


Nothing to report.

PUBLIC COMMENT

None

The meeting was adjourned at 5:37 PM.

Respectfully submitted,



Louise Easton
Secretary