

**FREE PUBLIC LIBRARY OF THE BOROUGH OF MADISON**  
**THURSDAY, SEPTEMBER 10, 2015**  
**7:30 PM**

Present: Thomas Binting, President, Mayor Robert Conley, Robert Coultas, Louise Easton, David Luber, Mary Beth Hansbury, Stephanie Nesser, Gary Ruckelshaus, William VanRyzin and Nancy Adamczyk, Library Director

Mr. Binting called the meeting to order at 7:33 PM. Mr. Luber announced on October 11, 2014 in accordance with Public Law 1975, Chapter 231, approved October 21, 1975 and known as the “Open Public Meetings Act,” proper notice of this meeting and all Library Board meetings for the year 2015 was posted and shall remain posted throughout the year on the official Library Bulletin Board. Notice was mailed also to the Madison Eagle, to the Daily Record, and hand-delivered to the Borough Administrator.

The minutes of the July 16, 2015 Regular Session were presented for consent – accepted as presented.

**TREASURER’S REPORT**

Mr. Ruckelshaus reviewed the library financial reports through August 2015.

Upon the motion of Mr. Ruckelshaus and seconded by Mrs. Nesser it was unanimously

“Resolved to approve the August bill list in the amount of \$36,044.35.”

Upon the motion of Mr. Ruckelshaus and seconded by Mrs. Easton it was unanimously

“Resolved to approve the September bill list in the amount of \$49,170.74

Mayor Conley arrived at 7:40

**PRESIDENT’S REPORT**

Mr. Binting reported a meeting was held with the Borough Administrator and Acting CFO to discuss the 2016 budget. They anticipate there will be an increase to the 1/3 mil funding contribution from the Borough as well as their continuing support of \$110,000 for electricity and the 391 Technology Budget. The Building and Grounds Committee needs to meet soon to discuss the capital budget in detail. There was an annual \$100,000 requested for strategic planning refresh projects.

A change of date for the October Board meeting was discussed and the new date was tentatively set for Thursday, October 15. Mrs. Adamczyk will send an email out confirming the meeting date.

## **DIRECTOR'S REPORT**

Mrs. Adamczyk distributed the Library's newsletter which included an article on the construction projects/closings to occur this fall. The 2<sup>nd</sup> Quarter Report was discussed. The Summer Seminars and the Summer Reading Program, each attracted over 600 participants, a slight decrease for the Summer Reading Program, compared to 2014. During the abatement the Chase Room was used for circulation/ILL functions.

Upon the motion of Mr. Coultas and seconded by Mrs. Nesser it was unanimously

“Resolved to approve the Emergency Procedures.”

## **BUILDING & GROUNDS**

Mr. Binting discussed the schedule for the upcoming construction project. The Drew Minicourses are scheduled to be in the Chase Room from the end of September to the end of October. The Library will be closed the week of October 5-9. The construction company will be working from 6:00 AM to 2:30 PM. The staff will come in at 2:30 PM and the Library will be open to the public 3:00PM with evening hours scheduled Monday thru Thursday. The construction in the Chase Room is turning out to be a little more complicated so the Chase Room will be closed the month of November. This will also be an appropriate time to look at how the Technical Services area is being used. A space planner will be looking at the space to provide ideas on how to proceed.

Mrs. Adamczyk will be preparing publicity for distribution during the construction period.

Mr. Binting reported the contract for the Picture Book Room architect is still being negotiated. The attorneys felt the legal liability section was leaving the Library in an unfavorable position. The attorneys are going back and forth.

Mr. VanRyzin reported Teknikon did its quarterly maintenance and Survivor was here for fire alarms.

## **PERSONNEL**

Upon the motion of Mayor Conley and seconded by Ms. Hansbury it was unanimously

“Resolved to accept the resignation of Jill Work Kate Mahoney and retirement of Abby Kalan.”

Upon the motion of Mr. Coultas and seconded by Mrs. Nesser it was unanimously

“Resolved to approve a change in title and hourly rate for Marjorie Ticknor, with modifications to her job duties.”

Upon the motion of Mrs. Hansbury and seconded by Ms. Easton it was unanimously

“Resolved to approve the HVAC project personnel policy.”

#### **FMPL**

No report

#### **MUF**

No report

#### **TECHNOLOGY COMMITTEE**

Mr. Lubber reported that work on the website upgrade rewrite is continuing. There has been a lot of dialog between the contractor and staff on exactly how it is going to work.

Upon the motion of Mr. Lubber and seconded by Mr. Coultas it was unanimously

“Resolved to approve the purchase of 2 bar code scanners, 1 laptop and 4 desktop computers – not to exceed \$4,200 through the MAIN Group Purchase.”

#### **SCHOOLS AND TEENS**

No report

#### **LONG RANGE PLANNING/DEVELOPMENT COMMITTEE**

No report

#### **OLD BUSINESS**

No report

#### **NEW BUSINESS**

No report

#### **PUBLIC COMMENT**

None

The meeting was adjourned at 8:55 PM.

Respectfully submitted,

David Luber  
Secretary