

**FREE PUBLIC LIBRARY OF THE BOROUGH OF MADISON  
THURSDAY, OCTOBER 12, 2017  
7:30 PM**

Present: Thomas Binting, President, Louise Easton, Mary Beth Hansbury, David Luber, James Schessler, and Marilyn Favreau, Library Director  
Absent: Mayor Robert Conley, Gary Ruckelshaus, Bill VanRyzin and School Representative Mark Schwarz

Mr. Binting called the meeting to order at 7:30 PM. Ms. Hansbury announced that on October 11, 2016 in accordance with Public Law 1975, Chapter 231, approved October 21, 1975 and known as the "Open Public Meetings Act," proper notice of this meeting and all Library Board meetings for the year 2017 was posted and shall remain posted throughout the year on the official Library Bulletin Board. Notice was faxed also to the Madison Eagle, to the Daily Record, and hand-delivered to the Borough Administrator.

The minutes of the September 14, 2017 Regular Session were presented for consent - accepted as presented.

#### **SPACE PLANNING REPORT DISCUSSION**

The meeting was turned over to Space Planner Alex Cohen and there was extended discussion regarding the future use of the Library's space. Two options were discussed – Option 1 has a roof over the courtyard with the possibility for future enclosure. Option 2 has extra storage in the current periodical storage room. In the proposed plans, the learning mode provides justification for seating and the program mode describes activity.

Mr. Binting asked the Board to take a look at this report and get back to Mrs. Favreau with any comments they may have. Mrs. Favreau will then assemble them and forward to Alex Cohen so a final report can be prepared.

#### **TREASURER'S REPORT**

Mr. Binting reviewed the library financial reports through October 2017.

Mr. Binting provided a brief update on the status of the 2018 budget. It was anticipated that revenue from the statutory 1/3 of the mill would go up for 2018 but it has decreased by \$8,000 due to a slight decrease in assessed values. Health and pension numbers have yet to be finalized. A final draft of the budget is anticipated for the December meeting which will be subject to the Borough budget process before we can finalize.

Upon the motion of Mr. Schessler and seconded by Mrs. Easton it was unanimous

“Resolved to approve the October bill list in the amount of \$56,620.46”.

### **PRESIDENT’S REPORT**

Mr. Binting reported the RFP for the abatement/lighting/ceiling project is out to bid with the selected architects. Proposals are due back by the middle of November.

### **DIRECTOR’S REPORT**

Mrs. Favreau reported that Bottle Hill Day was a success. Mrs. Favreau and several Board members met with a security company regarding access control for the back door.

The hours of Joseph Dancsak will be increased as necessary.

### **BUILDING & GR OUNDS**

Mr. Binting reported that Bruce Heesemann’s report had been distributed.

The picture book room is very close to being finished.

### **PERSONNEL**

Upon the motion of Mr. Schessler and seconded by Mrs. Easton it was unanimously

“Resolved to hire Sandra Lascari as part-time adult page and Kyle Hollerith as part-time student page.”

### **FMPL**

Mrs. Favreau reported that a very successful promotion was held for Library sign up month.

### **MUF**

No report

### **TECHNOLOGY COMMITTEE**

Mr. Luber reported that a plan is being developed for regular computer replacement, along with a plan for VPN access so staff can log in securely from a remote location.

Mrs. Favreau will send the Technology report to the board.

**SCHOOLS AND TEENS**

Mrs. Favreau reported that Paige Briglia is working very hard to connect with teens.

**LONG RANGE PLANNING/DEVELOPMENT COMMITTEE**

No report

**OLD BUSINESS**

No report

**NEW BUSINESS**

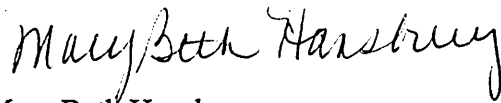
No report

**PUBLIC COMMENT**

None

The meeting was adjourned at 9:12 PM.

Respectfully submitted,



Mary Beth Hansbury  
Secretary