

FREE PUBLIC LIBRARY OF THE BOROUGH OF MADISON
THURSDAY, JULY 16, 2015
7:30 PM

Present: Thomas Binting, President, Mayor Robert Conley, Robert Coultas, Louise Easton, David Luber, Mary Beth Hansbury, Stephanie Nesser, Gary Ruckelshaus, William VanRyzin and Nancy Adamczyk, Library Director

Mr. Binting called the meeting to order at 7:33 PM. Mr. Luber announced on October 11, 2014 in accordance with Public Law 1975, Chapter 231, approved October 21, 1975 and known as the "Open Public Meetings Act," proper notice of this meeting and all Library Board meetings for the year 2015 was posted and shall remain posted throughout the year on the official Library Bulletin Board. Notice was mailed also to the Madison Eagle, to the Daily Record, and hand-delivered to the Borough Administrator.

The minutes of the June 11, 2015 Regular Session were presented for consent – accepted as presented.

TREASURER’S REPORT

Mr. Ruckelshaus reviewed the library financial reports through June 2015.

Upon the motion of Mr. Ruckelshaus and seconded by Ms. Hansbury it was unanimously

“Resolved to approve the July bill list in the amount of \$39,861.32.”

Upon the motion of Mr. Ruckelshaus and seconded by Mayor Conley it was unanimously

“Resolved to approve the payment of August bill list not to exceed \$50,000 (resolution attached).”

PRESIDENT’S REPORT

Mr. Binting reviewed the 2014 audit. There was a presentation by Mr. Luber regarding the Technology Committee’s recommendation to rebuild the Library’s website. A rebuilt website would add functionality, simplify administration and make it more user friendly. Security issues and Word Press updates would be addressed. His presentation highlighted the proposed changes.

Upon the motion of Mr. Coultas and seconded by Ms. Hansbury it was unanimously

“Resolved to approve up to \$5,000 for the website redesign.”

DIRECTOR'S REPORT

Mrs. Adamczyk reviewed her monthly report. She reported over 600 children have registered for the Summer Reading Program. New card registrations were 93 in June and circulation has increased. An agreement has been signed for private cloud with 3M. An Emergency Action Plan was distributed to the Board in preparation for approval at the September meeting. This plan has been prepared in cooperation with the Fire Department and Policy Department.

BUILDING & GROUNDS

Mr. VanRyzin reported on the pending HVAC project indicating that Borough officials are working on the contract and timetable with Desesa Engineering. He reminded the Board that an ancillary project resulting from the HVAC installation will be a reworking of the rear staff spaces. He discussed the picture book room project reporting that in spring 2014 the Board had requested proposals from several architects to design a renovated picture book room. At that time the Board had selected the proposal from Gertler & Wentz Architects LLP, but no contract was signed. Discussion followed on the proposed renovations to the picture book room with the goal of developing a more flexible multipurpose room with new ceiling, improved lighting, moveable furnishings and new flooring. The story hour pit is to be filled in. Mr. Binting reported that the Trustees have approximately \$100,000 to allocate to these projects.

Upon the motion of Mayor Conley and seconded by Mrs. Nesser it was unanimously

“Resolved to approve authorization for the Building and Grounds Committee to contract with the architect for renovation of the picture book room.”

Upon the motion of Mrs. Nesser and seconded by Mrs. Easton it was unanimously

“Resolved to approve to authorize to hire Abate Tech and TTI for the picture book room abatement project.”

PERSONNEL

Upon the motion of Mr. Coultas and seconded by Ms. Hansbury it was unanimously

“Resolved to accept the resignation of Jill Work.”

Mrs. Adamczyk recommends reviewing the scope of this position be reviewed before filling it.

Upon the motion of Mr. Coultas and seconded by Mrs. Easton it was unanimously

“Resolved to approve the personnel policy during the Picture Book Room abatement project.”

FMPL

No report

MUF

No report

TECHNOLOGY COMMITTEE

There was a presentation done during the President’s Report.

SCHOOLS AND TEENS

No report

LONG RANGE PLANNING/DEVELOPMENT COMMITTEE

No report

OLD BUSINESS

No report

NEW BUSINESS

No report

PUBLIC COMMENT

None

The meeting was adjourned at 9:10 PM.

Respectfully submitted,

David Luber
Secretary

