

**FREE PUBLIC LIBRARY OF THE BOROUGH OF MADISON
REGULAR MEETING OF THE BOARD OF TRUSTEES
THURSDAY, OCTOBER 9, 2014
7:30 PM**

Present: Thomas Binting, President, Robert Coultas, David Luber,
Stephanie Nesser, William VanRyzin and Nancy Adamczyk, Library Director
Absent: Mayor Robert Conley, MaryBeth Forte, Gary Ruckelshaus

Mr. Binting called the meeting to order at 7:37 PM. Mrs. Adamczyk announced on October 11, 2013 in accordance with Public Law 1975, Chapter 231, approved October 21, 1975 and known as the "Open Public Meetings Act," proper notice of this meeting and all Library Board meetings for the year 2014 was posted and shall remain posted throughout the year on the official Library Bulletin Board. Notice was mailed also to the Madison Eagle, to the Daily Record, and hand-delivered to the Borough Administrator.

The minutes of the September 11, 2014 Regular Session were presented for consent – accepted as presented.

TREASURER'S REPORT

Mr. Binting reviewed the library financial reports through September 2014.

Upon the motion of Mr. Coultas and seconded by Mrs. Nesser it was unanimously

"Resolved to approve the October bill list in the amount of \$34,977.30."

PRESIDENT'S REPORT

Mr. Binting reported the Finance Committee will be meeting at the end of the month to discuss the 2015 budget in preparation for review at the November meeting. There have been preliminary discussions with the Borough Administrator regarding Borough support for the 1/3 mil as well as electricity and Technology budget. Mrs. Adamczyk and Mr. Luber reported on the Trustee Institute they attended along with Mr. Ruckelshaus. A Touch-a-Truck sponsor event is being scheduled for Thursday, October 23, 2014.

DIRECTOR'S REPORT

Mrs. Adamczyk reviewed the monthly report noting Children's Department circulation is growing. The staff will be discussing potential ideas for increasing circulation of materials from the Adult Services Department collection. Mrs. Adamczyk reported that Ms. Weisenstein is overseeing the teen collection; she and Mrs. Work assisted by Mrs. Ticknor are overseeing teen programs. Fall programs have started and are going well.

Upon the motion of Mr. Binting and seconded by Mr. Coultas it was unanimously

“Resolved to approve the 2015 Holiday/Closing schedule and dates of 2015 Library Board Meetings as presented.”

Upon the motion of Mr. Binting and seconded by Mr. Coultas it was unanimously

“Resolved to adopt the 2015 IRS Standard Mileage Rate of .56 per mile effective October 1, 2014 – September 30, 2015.”

BUILDING & GROUNDS

Mr. VanRyzin reported Honeywell finished programming the controller in Unit 1. Kraft Roofing completed a repair and Firestone will be here to inspect the roof for possible warranty extension, which is expiring at the end of the year – there is an option to extend the warranty for five years or get a maintenance contract. Once the report is received a final decision will be made. B&H Security replaced a Zone 2 security beam and corrected a trouble light on the building key pad. The lobby painting touch up is complete. Jim Burke, the electrical contractor installed five new outside lamp posts necessary as the old ones were rusting at the base.

The HVAC project is out to bid, six bidders have picked up bids, and a pre-bid meeting will be held on October 21. An addendum will have to be sent out to all potential bidders. The bid opening will be November 13 at Borough Hall. In January 2015 the selected contractor will present to us all their information about the project. The project is scheduled to start in April 2015. An architect has been selected for the Picture Book Room. It will be looked into whether it is possible to abate the Picture Book Room ceiling during the library closing for the HVAC project. The Courtyard furniture is being used by the public and the final stage of the Griffin project is being completed with the dedication plaque being completed shortly.

PERSONNEL

Mr. Binting reported a Personnel Committee meeting will be held later this month.

FMPL

Mrs. Adamczyk reported the FMPL Gala is scheduled for March 7, 2015 and the annual appeal letter is being prepared.

MUF

No report

TECHNOLOGY COMMITTEE

Mr. Luber reported the voice mail system update has been completed. Mr. Daniher has moved some routers in the building. A color printer has been purchased for public use in the Adult Services Department. There will be a Technology Committee meeting in October to discuss website changes. Mr. Luber will be working on more detailed instructions for the Chase Room equipment.

SCHOOLS AND TEENS

Mrs. Adamczyk reported school librarians and staff will be having a meeting.

LONG RANGE PLANNING/DEVELOPMENT COMMITTEE

No report

OLD BUSINESS

No report

NEW BUSINESS

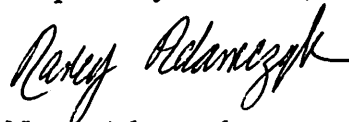
No report

PUBLIC COMMENT

None

The meeting was adjourned at 8:52 PM.

Respectfully submitted,



Nancy Adamczyk
Acting Secretary