

**FREE PUBLIC LIBRARY OF THE BOROUGH OF MADISON  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
THURSDAY, NOVEMBER 8, 2012  
7:30PM**

Present: Thomas Binting, presiding, Mayor Robert Conley, Christine Dalena, MaryBeth Forte, Gary Ruckelshaus and Nancy Adamczyk, Library Director  
Absent: Robert, Coultas, Angela Donovan, Samuel DeMarzo, Edward Nunn

Mr. Binting called the meeting to order at 7:39 PM. Mrs. Forte announced on October 13, 2011 in accordance with Public Law 1975, Chapter 231, approved October 21, 1975 and known as the "Open Public Meetings Act," proper notice of this meeting and all Library Board meetings for the year 2012 was posted and shall remain posted throughout the year on the official Library Bulletin Board. Notice was mailed also to the Madison Eagle, to the Daily Record, and hand-delivered to the Borough Administrator.

The meeting was adjourned to Executive Session at 7:40 PM.  
The meeting was readjourned to Regular Session at 8:23 PM.

The minutes of the October 11, 2012 Regular Meeting were presented for consent – accepted as presented.

**TREASURER’S REPORT**

Mr. Ruckelshaus reviewed the Library’s financial reports through October 2012. The 2013 budget was discussed.

Upon the motion of Mr. Ruckelshaus and seconded by Mrs. Forte it was unanimously

“Resolved to approve the November bill list in the amount of \$42,493.14.”

Upon the motion of Mr. Ruckelshaus and seconded by Mrs. Forte it was unanimously

“Resolve to approve the proposed preliminary 2013 budget – subject to final numbers by the end of February.”

**PRESIDENT’S REPORT**

Mr. Binting reported the town hall meeting went very well. It is anticipated that the Friends will fund major items.

## **DIRECTOR'S REPORT**

Mrs. Adamczyk thanked the staff for their work during the storm. After the Library reopened there were Wi-Fi and technology issues. The Library will remain open this Sunday, even though it is scheduled to be closed, because of the storm. The read to a dog program has continued to grow. The 3Q report was discussed which shows numbers in many categories continue to grow.

Upon the motion of Mrs. Dalena and seconded by Mr. Ruckelshaus it was unanimously

“Resolved to approve to withdraw two Sony Trinitron TVs.”

## **MUF**

No report

## **FMPL**

Mr. Binting reported the Friends' annual appeal letter will be mailed out next week.

## **BUILDING and GROUNDS**

Mrs. Adamczyk reported Mr. Binting and Mr. Nunn walked through grounds and building after storm. A brown out after the storm knocked out a switch and sensor on the HVAC unit needs to be replaced.

Upon the motion of Mr. Binting and seconded by Mrs. Forte it was unanimously

“Resolved to hire Teknikon for the upcoming year for the HVAC services contract.”

The Borough has approved Jupiter for the abatement project. TTI has been hired as the monitor company. Both companies are on board for a November 26 start. A quote from Burke, the electrician has been received.

Upon the motion of Mr. Binting and seconded by Mrs. Forte it was unanimously

“Resolved to authorized the Library administration, subject to consultation with the Building and Grounds Committee to expend and contract up to \$12,000 for the Adult Services Restoration and up to \$6,000 for the electrician.

Quotes were received for two Carrier replacement HVAC units. Money was set aside in this year's capital budget. The finance committee suggested going to the next council meeting with a request to release the money. An agenda requisition will be prepared.

**LONG RANGE PLANNING/DEVELOPMENT COMMITTEE**

No report

**PERSONNEL**

No report

**TECHNOLOGY COMMITTEE**

No report

**SCHOOLS AND TEENS**

No report

**OLD BUSINESS**

None

**NEW BUSINESS**

Mr. Binting discussed the power outage and compensation for hourly employees.

Upon the motion of Mr. Ruckelshaus and seconded by Mrs. Forte it was unanimously

“Resolve to pay scheduled hours for the period during the storm due to extraordinary circumstances.”

**PUBLIC COMMENT**

None

The meeting adjourned at 8:55 PM.

Respectfully submitted,

MaryBeth Forte  
Secretary