

FREE PUBLIC LIBRARY OF THE BOROUGH OF MADISON
THURSDAY, JUNE 14, 2018
7:30 PM

Present: Thomas Binting, President, David, Luber, Louise Easton,
Mary Beth Hansbury, Gary Ruckelshaus, James Schessler and Marilyn Favreau,
Library Director

Absent: Mayor Robert Conley, Mark DiBiase, William VanRyzin

Mr. Binting called the meeting to order at 7:32 PM. Ms. Hansbury announced that on October 11, 2017 in accordance with Public Law 1975, Chapter 231, approved October 21, 1975 and known as the "Open Public Meetings Act," proper notice of this meeting and all Library Board meetings for the year 2018 was posted and shall remain posted throughout the year on the official Library Bulletin Board. Notice was mailed also to the Madison Eagle, to the Daily Record, and hand-delivered to the Borough Administrator.

Upon the motion of Mr. Ruckelshaus and seconded by Ms. Hansbury it was unanimously

"Resolved to approve the June bill list in the amount of \$38,307.07."

PRESIDENT'S REPORT

Mr. Binting thanked the board for their contributions in supporting Touch-a-Truck.

He reviewed the 4th Quarter Report for 2017. He highlighted several of the pages, including, year to date statistics, and collection statistics, especially for Adult which reflects the weeding activity.

DIRECTOR'S REPORT

Mrs. Favreau reported on Circulation Statistics.

Mrs. Favreau attended a Legislative visit with other Library Directors in our district to discuss issues of interest to Libraries and to engage the support of the legislators.

Tree work was performed on the grounds and it looks good. Damaged limbs have been removed and other necessary trimming and tree removal have also been done.

Mrs. Favreau attended a meeting of Library Link NJ in which the budget was debated and finally approved. The approved budget includes a short fall because Library Link is in financial difficulties. The passing of the budget allows for Library Link to continue to function and provide such services as delivery while negotiating better financial support from the state and studying possible cost sharing with partner libraries.

The Children's Department is gearing up for the Summer Reading Kickoff on Monday.

The Building and Grounds Committee met with architect Anthony Iovino this morning. The application window for State Grant funding won't be open until at least the fall. There will be a 90 day window. During that time we will have to apply and be able to prove any funding match. The funding is unlikely to be available until 2019.

BUILDING & GROUNDS

Mrs. Favreau reported the Building and Grounds Committee has met to discuss the rest room facilities at the Library.

Upon the motion of Mr. Ruckelshaus and seconded by Mr. Schessler it was unanimously

“Resolve to award Teknikon the HVAC maintenance contract from 8/1/18 to 7/31/19.”

PERSONNEL

Upon the motion of Mr. Schessler and seconded by Ms. Hansbury it was unanimously

“Resolved to hire Danielle Bergen as Full Time Adult Services Librarian, pending a successful background check.”

FMPL

Mrs. Favreau reported the Friends' are working on Touch a Truck, which is scheduled for July 28, 2018.

MUF

No report

TECHNOLOGY COMMITTEE

Mr. Luber reported a new label printer has been purchased. Bob Daniher is preparing an order for a July purchase for six laptop and eight desktop computers and five docking stations through MAIN. He will also be ordering 14 copies of Microsoft Office from Tech Soup so they are available when the computers arrive.

Hudson Archiving is in the final phase of uploading the Library's Eagle Digitization onto the Veridian service. Robert Dunn of the Madison Fire Department has been added to the list of beta testers.

The public Wifi controller software is no longer functioning due to a power outage. Ryan McCloskey from Computer Sharp will work to repair it.

The 3D printer policy and application forms are ready and the staff has been trained on the vetting process for print requests.

The Staff is in the process of defining how the Square application for credit cards will be used for payments and fines. There are a number of issues that need to be addressed. This will be discussed at the July Technology Committee meeting.

SCHOOLS AND TEENS

No report

LONG RANGE PLANNING/DEVELOPMENT COMMITTEE

No report

OLD BUSINESS

No report

NEW BUSINESS

No report

PUBLIC COMMENT

None

The meeting was adjourned at 8:41 PM.

Respectfully submitted,



Mary Beth Hansbury
Secretary