

**FREE PUBLIC LIBRARY OF THE BOROUGH OF MADISON**  
**THURSDAY, JUNE 9, 2016**  
**7:30 PM**

Present: Thomas Binting, President, Robert Coultas, Louise Easton,  
Mary Beth Hansbury, David Luber, Gary Ruckelshaus, Stephanie Nesser,  
William VanRyzin, and Nancy Adamczyk, Library Director  
Absent: Mayor Robert Conley

Mr. Binting called the meeting to order at 7:34 PM. Mr. Luber announced on October 11, 2015 in accordance with Public Law 1975, Chapter 231, approved October 21, 1975 and known as the "Open Public Meetings Act," proper notice of this meeting and all Library Board meetings for the year 2016 was posted and shall remain posted throughout the year on the official Library Bulletin Board. Notice was mailed also to the Madison Eagle, to the Daily Record, and hand-delivered to the Borough Administrator.

The minutes of the May 12, 2016 Regular Session were presented for consent – accepted as presented.

**TREASURER'S REPORT**

Mr. Ruckelshaus reviewed the library financial reports through May 2016.

Upon the motion of Mr. Ruckelshaus and seconded by Mr. Coultas it was unanimously

"Resolved to approve the June bill list in the amount of \$39,648.43.

**PRESIDENT'S REPORT**

No report

**DIRECTOR'S REPORT**

Mrs. Adamczyk reviewed the monthly report including current circulation statistics which reflect a slight increase for May. The circulation numbers now include downloadable materials. Mrs. Adamczyk announced that Marjorie Ticknor received her MLIS degree from Pratt Institute of Information, Library & Information Science Program. The Library will be participating in this week-end's Storytelling festival and summer programs will begin soon.

## **BUILDING & GROUNDS**

The monthly report from Mr. Heesemann and Mrs. Adamczyk. The part time custodial position is being advertised. Staff area projects underway or accomplished included the staff room closet and locker installation and technical services area furniture punch list. The Furniture equipment list for auction is being completed. Chase Room chairs are being repaired and lighting fixtures have been installed in the back of the room. Parking lot paving has been completed and the Picture Book Room is being worked on. The room is scheduled to be used for summer programming. Trane has done some modifications to humidity controls on the HVAC.

## **PERSONNEL**

No report

## **FMPL**

Laurie Harting, Friends' Board member spoke about Touch a Truck and obtaining sponsorships for the event. The Friends will be hiring a part time person to take over Frank Benedict's responsibilities in relation to the Drew Minicourse.

Mr. Binting encouraged the Trustees to consider a sponsorship for Touch a Truck.

## **MUF**

Mrs. Nesser reported Emily Weisenstein has visited the Kings Road and Central Avenue Schools to present information on the Summer Reading Program.

## **TECHNOLOGY COMMITTEE**

Mr. Luber reported the subcommittee met and discussed the cabling between the Periodical Room and outlets in the Local History Center and Adult Room – including the reference desk; estimates for new public WiFi and the maker space.

Results of the Pipe Works assessment of the outdoor conduit with two ducts that runs between the Periodical Room and the connection to the adult reading area shows serious damage. The spare duct was badly damaged. The duct that had cables in it has a seven foot section with water and all of the cables were under water. Pipe Works ran a second test of raceways under the floor of the Adult Services area. The results showed rust but no standing water. There is electrical wiring under there that appears to be damaged as well. Maple Rock has submitted a proposal to recable that connectivity within the building and another vendor's quote will be requested. Bob Vogel, Borough Engineer, has joined the discussion and has suggested we run outside cable. A meeting will be held to discuss this option.

The public Wifi quotes were received from three vendors. Prices are around \$4,000 plus wiring will be about \$2,000. The website development continues.

**SCHOOLS AND TEENS**

No Report

**LONG RANGE PLANNING/DEVELOPMENT COMMITTEE**

No report

**OLD BUSINESS**

None

**NEW BUSINESS**

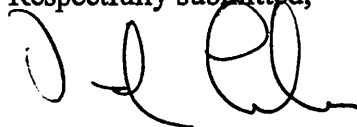
No report

**PUBLIC COMMENT**

None

The meeting was adjourned at 8:35 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'D. Lubber', written in a cursive style.

David Lubber  
Secretary