

**FREE PUBLIC LIBRARY OF THE BOROUGH OF MADISON
REGULAR MEETING OF THE BOARD OF TRUSTEES
THURSDAY, JUNE 13, 2013
7:30 PM**

Present: Thomas Binting, presiding, Mayor Robert Conley, Angela Donovan, MaryBeth Forte, David Luber, Dorothy Meaney, Gary Ruckelshaus, William VanRyzin and Nancy Adamczyk, Library Director
Absent: Robert Coultas

Mr. Binting called the meeting to order at 7:35 PM. Mrs. Forte announced on October 11, 2012 in accordance with Public Law 1975, Chapter 231, approved October 21, 1975 and known as the "Open Public Meetings Act," proper notice of this meeting and all Library Board meetings for the year 2013 was posted and shall remain posted throughout the year on the official Library Bulletin Board. Notice was mailed also to the Madison Eagle, to the Daily Record, and hand-delivered to the Borough Administrator.

The minutes of the May 9, 2013 Regular Meeting and Executive Session were presented for consent – accepted as presented.

TREASURER'S REPORT

Mr. Ruckelshaus reviewed the Library's financial reports through May 2013.

Upon the motion of Mr. Ruckelshaus and seconded by Mrs. Forte it was unanimously

"Resolved to approve the May bill list in the amount of \$49,015.96."

Mr. Binting reported the auditors were on site recently.

PRESIDENT'S REPORT

Mr. Binting reported that he and Mrs. Adamczyk met with the President of the Board of Trustees and acting co-Directors of the Library of the Chathams regarding shared services for a Technology Services position. They would like to investigate another approach rather than shared services, but are still waiting for their final decision. The Madison Public Housing has requested permission for residents of the Belmont Avenue housing to park two cars overnight in the Library's parking lot. The Trustees asked Mrs. Adamczyk to investigate the Borough's insurance coverage and proper ID of the cars through the Police Department.

DIRECTOR'S REPORT

Mrs. Adamczyk reported statistics for May have increased over 2012 monthly statistics. This has been a very busy time of the year preparing for the Summer Reading Program and Summer Seminars. Both programs were distributed. The new furnishings that were ordered should arrive soon.

BUILDING AND GROUNDS

Mr. Van Ryzin presented a Building and Grounds Committee report specifying projects. He reported Teknikon has been making ongoing HVAC repairs. The Building and Grounds Committee will meet to evaluate the three responses received from engineering firms to evaluate the HVAC system and will have a recommendation by the July Board meeting. Rotary worked at the Library on May Day to clean/spruce up the grounds. The fountain should be working by the opening of the Summer Reading. There is a concrete pad needed for installation of the new book drop. Mr. VanRyzin is investigating to see whether a permit is needed.

Mayor Conley left the meeting at 8:45 PM.

PERSONNEL

Upon the motion of Mrs. Forte and seconded by Mrs. Donovan it was unanimously

“Resolved to appoint Lindsay Dodd Gannon as a part time Library Assistant.”

MUF

No report.

FMPL

Maureen Byrne, Chair of the Friends, reported the annual appeal drive is slated for mid-October. Mrs. Adamczyk and Supervisors are preparing a request for funding of projects.

TECHNOLOGY COMMITTEE

Mr. Luber reported a meeting was held to assess the report which the Strategic Planning consultant provided. Mrs. Adamczyk reported she and Mrs. Carter have been working on a project to digitize the Madison Eagle. They have visited two companies and had phone conversations with three companies and are about to issue the RFP for finishing the microfilming of the Madison Eagle for three years and digitizing 1990 to present.

SCHOOLS AND TEENS

No report

LONG RANGE PLANNING/DEVELOPMENT COMMITTEE

No Report

OLD BUSINESS

None

NEW BUSINESS

Mr. Ruckelshaus reported he would like to pursue grants to fund installation of a generator in an effort to make the Library an emergency response center.

PUBLIC COMMENT

None

The meeting was adjourned at 9:00 PM.

Respectfully submitted,

MaryBeth Forte
Secretary