

**FREE PUBLIC LIBRARY OF THE BOROUGH OF MADISON  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
THURSDAY, JULY 11, 2013  
7:30 PM**

Present: Thomas Binting, presiding, Robert Coultas, MaryBeth Forte,  
David Luber, Dorothy Meaney, Gary Ruckelshaus, William VanRyzin and Nancy  
Adamczyk, Library Director and  
Pam Klurfield – Proposed School Board Representative  
Absent: Mayor Robert Conley

Mr. Binting called the meeting to order at 7:35 PM. Mrs. Adamczyk announced on October 11, 2012 in accordance with Public Law 1975, Chapter 231, approved October 21, 1975 and known as the “Open Public Meetings Act,” proper notice of this meeting and all Library Board meetings for the year 2013 was posted and shall remain posted throughout the year on the official Library Bulletin Board. Notice was mailed also to the Madison Eagle, to the Daily Record, and hand-delivered to the Borough Administrator.

The minutes of the June 13, 2013 Regular Meeting were presented for consent – accepted as presented.

**TREASURER’S REPORT**

Mr. Ruckelshaus reviewed the Library’s financial reports through June 2013.

Upon the motion of Mr. Ruckelshaus and seconded by Mrs. Forte it was unanimously

“Resolved to approve the July bill list in the amount of \$52,251.61.”

Upon the motion of Mr. Ruckelshaus and seconded by Mrs. Forte it was unanimously

“Resolved to approve the August bill list not to exceed \$55,000.”

**PRESIDENT’S REPORT**

Mr. Binting reported that based upon attorney review the MPLI Taber Historical gift funds must be used to support the Library’s Local History Center. Therefore, MPLI (the Library) cannot honor the Fire Department’s request for their support purchase of the antique fire engine.

Pam Klurfield will be joining the board as the Superintendent of Schools alternate.

## **DIRECTOR'S REPORT**

Mrs. Adamczyk reported on library statistics for the year to date. The Summer Reading Club kick off went very smoothly and all programming is going well with well over 700 registered. On line registration for some programming is being considered. A space study, funded by the Friends of the Library, will be underway soon.

## **BUILDING AND GROUNDS**

Mr. Van Ryzin reported there has been progress in selecting an engineering firm – written responses have been received from three companies. Capital budget funding is available and an ordinance request is being prepared for Borough approval of the selected firm.

“Upon the motion of Mr. Coultas and seconded by Mrs. Forte it was unanimously

”Resolved to authorize the Building and Grounds Committee to recommend a contract to an engineering firm for an HVAC study not to exceed \$35,000.”

“Upon the motion of Mr. Coultas and seconded by Mrs. Forte it was unanimously

“Resolved to accept the gift of a Griffen to be installed in the courtyard and to plan an appropriate unveiling.”

## **PERSONNEL**

Mrs. Forte reported the Personnel Manual is under review and will be brought to the trustees at a fall meeting.

## **MUF**

No report

## **FMPL**

Mrs. Adamczyk reported the Friends have approved a request for \$90,535 in new projects, with \$50,000 set aside for future strategic planning projects.

## **TECHNOLOGY COMMITTEE**

Mr. Luber reported on the updated Technology Assessment prepared during the strategic planning process. The Technology Committee updated the assessment for board review. The next step will be implementation of the plan. Mrs. Adamczyk reported quotes have been received for digitizing the Madison Eagle.

**SCHOOLS AND TEENS**

No report

**LONG RANGE PLANNING/DEVELOPMENT COMMITTEE**

No Report

**OLD BUSINESS**

None

**NEW BUSINESS**

Mr. Bintinger inquired if the 7:30 start time is still adequate for everyone.

**PUBLIC COMMENT**

None

The meeting was adjourned at 9:10 PM.

Respectfully submitted,

MaryBeth Forte  
Secretary