

**FREE PUBLIC LIBRARY OF THE BOROUGH OF MADISON
THURSDAY, JANUARY 14, 2016**

7:30 PM

Present: Thomas Binting, President, Robert Coultas, Louise Easton,
Mary Beth Hansbury, David Luber, William VanRyzin and
Nancy Adamczyk, Library Director
Absent: Mayor Robert Conley, Stephanie Nesser, Gary Ruckelshaus

Mr. Binting called the meeting to order at 7:32 PM. Mr. Luber announced on October 15, 2015 in accordance with Public Law 1975, Chapter 231, approved October 21, 1975 and known as the "Open Public Meetings Act," proper notice of this meeting and all Library Board meetings for the year 2016 was posted and shall remain posted throughout the year on the official Library Bulletin Board. Notice was mailed also to the Madison Eagle, to the Daily Record, and hand-delivered to the Borough Administrator.

The minutes of the December 10, 2015 Regular Session were presented for consent – accepted as presented.

Upon the motion of Mrs. Easton and seconded by Ms. Hansbury it was unanimously

“Resolved to elect the following officers”

President – Thomas Binting
Vice President – Robert Coultas
Secretary – David Luber
Treasurer – Gary Ruckelshaus

Mr. Binting announced the appointments for working committees and reviewed the annual resolutions. (See attached.)

Upon the motion of Mr. Coultas and seconded by Mr. VanRyzin it was unanimously

“Resolved to approve the annual resolutions.” (See attached.)

TREASURER’S REPORT

Mr. Binting reviewed the library financial reports through December 2015.

Upon the motion of Mr. VanRyzin and seconded by Mr. Coultas it was unanimously

“Resolved to approve the January bill list in the amount of \$46,965.69.”

PRESIDENT'S REPORT

Mr. Binting reflected on the accomplishments and events of 2015 and discussed challenges for 2016.

DIRECTOR'S REPORT

Mrs. Adamczyk reviewed the monthly and 4th quarter reports – both reflect the decreased statistics due to the library closing. There was virtually no programming in December.

BUILDING & GROUNDS

Mr. VanRyzin reported there was some training on the Trane controls for the HVAC system. Mrs. Adamczyk asked the Board's consideration of using the lobby foyer as a place where patrons can eat food.

Upon the motion of Mr. VanRyzin and seconded by Mr. Binting it was unanimously

“Resolved to approve the hiring of Craig Erezuma, Architect, for continuation of the Picture Book Room project.”

Upon the motion of Mr. Binting and seconded by Mr. Lubert it was unanimously

“Resolved to approve to increase funds appropriated for lobby carpet/wall covering not to exceed \$18,000.”

PERSONNEL

Upon the motion of Ms. Hansbury and seconded by Mr. Coultas it was unanimously

“Resolved to accept the retirements of Tom Knudsen and Joan Valkys.”

Upon the motion of Mr. Coultas and seconded by Ms. Hansbury it was unanimously

“Resolved to hire Daniel Nazarko, full-time Librarian, pending a successful background check.”

Upon the motion of Mr. Coultas and seconded by Ms. Hansbury it was unanimously

“Resolved to advertise the following positions: Full-time Maintenance Supervisor; Part-Time Library Assistant (Circulation/ILL and Children's Services Department); Part-Time Office Assistant.”

Upon the motion of Mr. Coultas and seconded by Mr. Luber it was unanimously

“Resolve to approve the revised salary ranges.”

Upon the motion of Mr. Coultas and seconded by Mrs. Easton it was unanimously

“Resolved to approve the revised Personnel Manual appendix – Definition of a Work Day – Pro-Rating of Benefits.”

FMPL

Mrs. Adamczyk reported FMPL had its annual meeting. The Gala is scheduled for March 19, 2016 and Touch a Truck is being planned.

Upon the motion of Ms. Hansbury and seconded by Mrs. Easton it was unanimously

“Resolved to approve to close at 4:00 PM on March 19, 2016 to prepare for the Friends’ Gala.”

MUF

Mrs. Adamczyk reported information from the December meeting was distributed and the MUF dinner will be held in May.

TECHNOLOGY COMMITTEE

Mr. Luber reported the Technology Committee met. Lois Reed, who is developing the new website, has sent mock-ups of landing pages for each of the departments and they are currently under review by Technology Committee members. Emily Weisenstein has researched program registration software and has selected Engaged Patrons as a replacement for Event Expresso. The Rosenet Link with the Borough website was discussed. The current Madison Eagle digitization project 1984-1995 has been received from Hudson Archival. The next project will be 1996-2001 as well as 2014-2015. MAIN tech support was discussed with the comment that it is a work in progress

Cabling for Ethernet access in the Technical Services area involves installing at least one new server. Borough Administrator Ray Codey and Borough Technology Director Jim Sanderson were contacted regarding server room cleanup. A meeting was held with Dave Luber, Gary Ruckelshaus, Nancy Adamczyk and Ray Codey to discuss the project. Jim Sanderson and Bob Daniher went through the room to decide how they could fit the new switch. Switches and data lines need to be reconfigured. A vendor will be contacted to do the work.

Upon the motion of Mr. Luber and seconded by Mr. Coultas it was unanimously

“Resolved to appropriate up to \$6,000 for the cabling and network configuration work required to connect the new desks in the Technical Services Area.

Upon the motion of Mr. Coultas and seconded by Mr. Binting it was unanimously

“Resolved to approve up to \$5,000 for Hudson Archival for Madison Eagle digitization.”

SCHOOLS AND TEENS

No report

LONG RANGE PLANNING/DEVELOPMENT COMMITTEE

Mr. Binting reported once the current building projects are completed the other outstanding projects will be reviewed to determine the sequential order.

OLD BUSINESS

No report

NEW BUSINESS

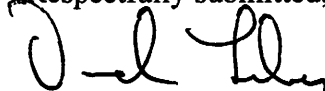
No report

PUBLIC COMMENT

None

The meeting was adjourned at 9:10 PM.

Respectfully submitted,



David Luber
Secretary