

**FREE PUBLIC LIBRARY OF THE BOROUGH OF MADISON
REGULAR MEETING OF THE BOARD OF TRUSTEES
THURSDAY, JANUARY 10, 2013
7:00 PM**

Present: Thomas Binting, presiding, Robert Coultas, Mayor Robert Conley, Christine Dalena, Angela Donovan, MaryBeth Forte, Edward Nunn, Gary Ruckelshaus, William VanRyzin and Nancy Adamczyk, Library Director

Mr. Binting called the meeting to order at 7:38 PM. Mrs. Forte announced on October 11, 2012 in accordance with Public Law 1975, Chapter 231, approved October 21, 1975 and known as the "Open Public Meetings Act," proper notice of this meeting and all Library Board meetings for the year 2013 was posted and shall remain posted throughout the year on the official Library Bulletin Board. Notice was mailed also to the Madison Eagle, to the Daily Record, and hand-delivered to the Borough Administrator.

Mr. Binting announced Mr. Ruckelshaus has been reappointed to another term and introduced Mr. William VanRyzin, who has been appointed to complete Mr. DeMarzo's term.

Upon the motion of Mrs. Dalena and seconded by Mrs. Forte it was unanimously

"Resolved to approve the appointment of Mr. Ruckelshaus and Mr. VanRyzin as Directors of Madison Public Library Inc."

The minutes of the December 13, 2012 Regular Meeting were presented for consent – accepted as presented.

Upon the motion of Mr. Coultas and seconded by Mrs. Dalena it was unanimously

"Resolved to approve the election of the following officers"
President – Thomas Binting
Vice President – Robert Coultas
Secretary – MaryBeth Forte
Treasurer – Gary Ruckelshaus

Mr. Binting announced the appointments for working committees and reviewed the annual resolutions.

Upon the motion of Mr. Coultas and seconded by Mrs. Forte it was unanimously

"Resolved to accept the annual resolutions (see attached)."

Mr. Ruckelshaus arrived at 7:50 PM.

Mayor Robert Conley administered the oath of office to Mr. Ruckelshaus and Mr. VanRyzin.

PRESIDENTS REPORT

Mr. Binting reflected on the accomplishments and events of 2012 and discussed challenges for 2013. He thanked the board for their participation.

He reported that two employees will be recognized for significant years of services at the Library. Peggy Harlan for 35 years and Diane Freda for 30 years of service.

TREASURER'S REPORT

Mr. Ruckelshaus reviewed the Library's financial reports for 2012.

Upon the motion of Mr. Ruckelshaus and seconded by Mr. Coultas it was unanimously

“Resolved to approve the January bill list in the amount of \$32,257.68.”

DIRECTOR'S REPORT

Mrs. Adamczyk reported that 2012 circulation increased 18% and media represents 30% of total circulation. The book/media drop has arrived but the installation site is not level enough and will have to wait until spring to be fixed. Library Interiors staff is developing quotes for some new furnishings.

BUILDING AND GROUNDS

Mrs. Adamczyk reported on the following projects: skylight issue in Children's Services Department needs to be resolved, HVAC control issue, and repair of fence destroyed during Superstorm Sandy.

PERSONNEL

Upon the motion of Mr. Coultas and seconded by Mrs. Donovan it was unanimously

“Resolved to accept the retirement of Janine Marotta effective May 1, 2013.”

Upon the motion of Mr. Binting and seconded by Mrs. Forte it was unanimously

“Resolved to approve advertising positions vacated by retirees.”

Upon the motion of Mr. Coultas and seconded by Mrs. Donovan it was unanimously

“Resolved to approve the Library Technology Assistant job description.”

Upon the motion of Mrs. Forte and seconded by Mr. Coultas it was unanimously

“Resolved to approve to hire Robert Daniher for the position of part-time Library Technology Assistant subject to a satisfactory background check.”

Upon the motion of Mr. Coultas and seconded by Mrs. Dalena it was unanimously

“Resolved to approve the Student Library Page hourly rate range of (\$8-\$10).”

MUF

No report

FMPL

Mr. Binting reported the Friends’ Gala will be held on March 2, 2013.

TECHNOLOGY COMMITTEE

No report

SCHOOLS AND TEENS

No report

LONG RANGE PLANNING/DEVELOPMENT COMMITTEE

No report

OLD BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT

None

The meeting was adjourned at 9:12 PM.

Respectfully submitted,

MaryBeth Forte
Secretary