

**FREE PUBLIC LIBRARY OF THE BOROUGH OF MADISON
REGULAR MEETING OF THE BOARD OF TRUSTEES
THURSDAY, JANUARY 8, 2015
7:30 PM**

Present: Thomas Binting, presiding, Robert Coultas, Mayor Robert Conley, Louise Easton, David Luber, Stephanie Nesser, Gary Ruckelshaus, William VanRyzin and Nancy Adamczyk, Library Director

Mr. Binting called the meeting to order at 7:35 PM. Mr. Luber announced on October 11, 2014 in accordance with Public Law 1975, Chapter 231, approved October 21, 1975 and known as the "Open Public Meetings Act," proper notice of this meeting and all Library Board meetings for the year 2015 was posted and shall remain posted throughout the year on the official Library Bulletin Board. Notice was mailed also to the Madison Eagle, to the Daily Record, and hand-delivered to the Borough Administrator.

Mayor Conley administered the Oath of Office to Mrs. Easton who has been appointed to the Board of Trustees.

Upon the motion of Mr. Ruckelshaus and seconded by Mr. Luber it was unanimously

"Resolved to appoint Louise Easton as a Director to the Madison Public Library, Inc. Board."

The minutes of the December 11, 2014 Regular Meeting were presented for consent – accepted as presented."

Upon the motion of Mr. VanRyzin and seconded by Mrs. Nesser it was unanimously

"Resolved to elect the following officers"
President – Thomas Binting
Vice President – Robert Coultas
Secretary – David Luber
Treasurer – Gary Ruckelshaus

Mr. Binting announced the appointments for working committees and reviewed the annual resolutions. (see attached)

Upon the motion of Mr. Coultas and seconded by Mr. VanRyzin it was unanimously

"Resolved to approve the annual resolutions." (see attached)

TREASURER'S REPORT

Mr. Ruckelshaus reviewed the Library's financial reports for the fiscal year 2014.

Upon the motion of Mr. Ruckelshaus and seconded by Mayor Conley it was unanimously

“Resolved to approve the December 31, 2104 bill list in the amount of \$732.75.”

Upon the motion of Mr. Ruckelshaus and seconded by Mr. Luber it was unanimously

“Resolved to approve the January bill list in the amount of \$26,813.10.”

Upon the motion of Mr. Ruckelshaus and seconded by Mr. Coultas it was unanimously

“Resolved to authorize the following budget transfer:
transfer of \$4,200 from 0400 Supplies to 0300 Equipment \$2,500
and \$1,700 to 0500 Overhead for 2014.” (see attached)

The year end gift list was distributed.

PRESIDENT'S REPORT

Mr. Binting reflected on the accomplishments and events of 2014 and discussed challenges for 2015.

DIRECTOR'S REPORT

Mrs. Adamczyk presented the monthly Director's Report which included information from each department. She noted that the year-end 2014 circulation was comparable to 2013 statistics despite 15 days closing in 2014. The December circulation was 10% above December 2013 and 4th quarter 5% over the 4th quarter 2013. Programming was light during December, but a full schedule resumes mid-January. She also reported that the Drew Minicourses have started with 6 courses including a Saturday class.

Mrs. Adamczyk requested direction from the Trustees on the condition of library furnishings illustrated by a chair from the Children's Services Department that needs reupholstering. She pointed out that the Library purchased high quality furniture, primarily Knoll products, when the building was constructed. Discussion followed on the issue.

BUILDING AND GROUNDS

Mr. VanRyzin reported a meeting was held with EI Associates to get the HVAC project back on track. There was discussion on how to adjust the original documents to get the bid back out as soon as possible. Mayor Conley reported the project would be on the Borough agenda in January to get additional funding.

PERSONNEL

Mr. Coultas reported the Personnel Manual will be published shortly.

MUF

No report

FMPL

Mrs. Adamczyk reported the Friends Annual Meeting is scheduled for Monday, January 12, 2015 at 11:00 AM.

TECHNOLOGY COMMITTEE

Mr. Luber reported the file server is ready for use. The path for the website is still being worked on and a mobile app to be completed shortly.

SCHOOLS AND TEENS

No report

LONG RANGE PLANNING/DEVELOPMENT COMMITTEE

No report

OLD BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT

None

The meeting was adjourned at 8:46 PM.

Respectfully submitted,



David Luber
Secretary