

**Madison Public Library
Bulletin Board Policy**

Bulletin boards and a pamphlet display rack are provided in the Library's lobby for publicizing upcoming programs and fund-raising activities of community organizations and institutions.

In order to accommodate the demand for bulletin board space the following policies will apply to all such organizations except for the Friends of the Library giving consideration to its special relationship to the Library.

Displayed items will be restricted to non-profit agencies and public institutions.

Announcements should preferably be no longer than 8 ½ x 11 inches in size.

The Library assumes no responsibility for the viewpoint expressed in any brochure or poster.

Announcements will not be posted earlier than one month prior to the event. All materials for bulletin board display must be left with the Circulation Desk staff who will hang them.

The Library will not display partisan political materials.

All materials are subject to approval by the Library Director.

Approved by the Library Board of Trustees
June 9, 2010