

**FREE PUBLIC LIBRARY OF THE BOROUGH OF MADISON  
THURSDAY, FEBRUARY 9, 2017  
7:30 PM**

Present: Thomas Binting, President, Mayor Robert Conley, Louise Easton,  
Mary Beth Hansbury, Gary Ruckelshaus, James Schessler, William VanRyzin and  
Nancy Adamczyk, Library Director  
Absent: David Luber, Sara Reichel

Mr. Binting called the meeting to order at 7:31 PM. Ms. Hansbury announced on October 11, 2016 in accordance with Public Law 1975, Chapter 231, approved October 21, 1975 and known as the "Open Public Meetings Act," proper notice of this meeting and all Library Board meetings for the year 2017 was posted and shall remain posted throughout the year on the official Library Bulletin Board. Notice was faxed also to the Madison Eagle, to the Daily Record, and hand-delivered to the Borough Administrator.

The meeting was adjourned to Executive Session at 7:31 PM.

The meeting was returned to Regular Session at 8:20 PM.

The minutes of the January 12, 2017 Regular and Executive Sessions were presented for consent – accepted as presented.

**TREASURER'S REPORT**

Mr. Ruckelshaus reviewed the library financial reports through January 2017.

Upon the motion of Mr. Ruckelshaus and seconded by Ms. Hansbury, it was unanimously,

"Resolved to approve the February bill list in the amount of \$80,056.21."

**PRESIDENT'S REPORT**

Mr. Binting discussed the budget presentation with power point slides prepared for the February 13 Borough meeting. The space study by Aaron Cohen Associates approved at the last meeting will start sometime in April so the new Director can be involved in the details.

**DIRECTOR'S REPORT**

Mrs. Adamczyk reported she attended a meeting of MAIN Library Directors and learned that circulation, particularly of media, has decreased in most libraries. She reviewed the monthly report noting a successful Winter Fest was held. The 3D printer is up and running. The Quarterly Report was discussed.

Upon the motion of Mayor Conley and seconded by Mr. Ruckelshaus it was unanimously,

“Resolved to appoint Laura Archer, a Drew University student, as a non-paid intern for the spring term 2017.”

Upon the motion of Mr. Schessler and seconded by Mr. VanRyzin it was unanimously,

“Resolved to adopt a resolution in support of school media centers.”

## **BUILDING & GROUNDS**

Mr. VanRyzin reviewed the report by Mr. Heesemann, which outlined his activity for the month. He reported the HVAC is working with 90% satisfaction and there are fewer complaints. Discussion followed on the need for policies and procedures on building operations, noting especially access to the HVAC controls.

## **PERSONNEL**

Mr. Schessler reported the plan for the replacement of Cassidy Charles, a librarian leaving at the end of month is to use Pro Libra services, a temporary agency. The plan is to have the new Director involved in the selection of her replacement.

Upon the motion of Ms. Hansbury and seconded by Mr. VanRyzin it was unanimously,

“Resolved to approve the revised rate for Marjorie Ticknor from \$27.00 to \$28.00 per hour, per the change approved in the salary range for this position.”

Upon the motion of Ms. Schessler and seconded by Mr. VanRyzin, it was unanimously,

“Resolved to approve the hiring of Christina Rosenblatt as part-time Librarian pending successful background check.”

## **FMPL**

Mrs. Adamczyk reported there will be a FMPL meeting on Monday. Plans are underway for the Gala and invitations have been mailed. Mr. Binting reported Mrs. Adamczyk will be the guest of honor at the gala.

**MUF**

No report

**TECHNOLOGY COMMITTEE**

No report

**SCHOOLS AND TEENS**

No report

**LONG RANGE PLANNING/DEVELOPMENT COMMITTEE**

No report

**OLD BUSINESS**

No report

**NEW BUSINESS**

No report

**PUBLIC COMMENT**

None

The meeting was adjourned at 9:01 PM.

Respectfully submitted,



Mary Beth Hansbury  
Secretary