

FREE PUBLIC LIBRARY OF THE BOROUGH OF MADISON
THURSDAY, FEBRUARY 11, 2016
7:30 PM

Present: Thomas Binting, President, Mayor Robert Conley, Robert Coultas, Louise Easton, Gary Ruckelshaus, Mary Beth Hansbury, David Luber, Stephanie Nesser, William VanRyzin and Nancy Adamczyk, Library Director

Mr. Binting called the meeting to order at 7:34 PM. Mr. Luber announced on October 11, 2015 in accordance with Public Law 1975, Chapter 231, approved October 21, 1975 and known as the "Open Public Meetings Act," proper notice of this meeting and all Library Board meetings for the year 2016 was posted and shall remain posted throughout the year on the official Library Bulletin Board. Notice was mailed also to the Madison Eagle, to the Daily Record, and hand-delivered to the Borough Administrator.

The minutes of the January 14, 2016 Regular Session were presented for consent – accepted as presented.

TREASURER'S REPORT

Mr. Ruckelshaus reviewed the library financial reports through January 2016.

Upon the motion of Mr. Ruckelshaus and seconded by Ms. Hansbury it was unanimously

"Resolved to approve the February bill list in the amount of \$58,239.75."

PRESIDENT'S REPORT

Mr. Binting distributed and discussed the budget Power Point presentation that was used for the presentation at a recent Borough Council meeting. The parking lot capital expenditure has been reduced from \$165,000 to \$100,000 per quotes received, so our capital request will be amended. The final Borough budget will be approved in early April.

DIRECTOR'S REPORT

Mrs. Adamczyk reviewed the monthly report noting January 2016 circulation statistics were lower than the prior year. The statistics were affected by the closing for the blizzard. Tom Knudsen was selected Borough Employee of the month. Dan Nazarko, new reference librarian, has started and the Friends of the Library added another minicourse,

“From Famine to Freedom: How the Irish and American Abolitionists Inspired One Another” to be taught by Visiting Professor Don Mullan.

BUILDING & GROUNDS

Mr. VanRyzin reported the HVAC project is still being tweaked which will be ongoing. The Building and Grounds Committee decided staff should chart HVAC temperature issues, so forms were provided. Bob Vogel, Borough Engineer, is working to reconcile all outstanding items. Craig Erezuma, architect, is working on the Picture Book Room. The ceiling and lighting are ready for permits. Studio 1200 is providing recommendations on the carpeting and wall covering for the lobby. The furniture for the Technical Services area is about to be ordered with an anticipated 6 – 8 week delivery time. Kraft Roofing was called in for roof repairs following recent leaks.

PERSONNEL

Upon the motion of Mr. Coultas and seconded by Mrs. Easton it was unanimously

“Resolved to hire Margaret Nolan, Part Time Office Assistant, and Martha Anderson Part Time Library Assistant, upon the completion of successful background checks.”

FMPL

No report

MUF

No report

TECHNOLOGY COMMITTEE

Mr. Lubber reported arrangements have been made for cabling the Technical Services area and cleanup of the server room. The Borough and Madison Public Schools technology personnel are assisting Mr. Daniher with the server room cleanup. He noted that improvement of the public wireless system will be a 2016 project.

Recently Mr. Bintinger, Mr. Lubber, Mr. Ruckelshaus and Mrs. Adamczyk met with Borough officials regarding website issues. The Borough officials would like the Library to have a greater presence on the RoseNet website and questioned the need for a separate Library website. A full discussion followed regarding the Library’s needs vs. the Borough’s needs for a website. The conclusion was that the Library will move ahead with the ongoing upgrade to its website, but will work with the Borough in listing library events on the RoseNet calendar. Ms. Weisenstein and Mrs. Adamczyk met recently with Erica Cruz of the Borough IT Department. Mr. Lubber reported that the Borough and Li-

brary have a different philosophy regarding the use of social media, essentially risk management vs. good communication. There will be further discussion(s) on this issue.

SCHOOLS AND TEENS

No report

LONG RANGE PLANNING/DEVELOPMENT COMMITTEE

No report

OLD BUSINESS

No report

NEW BUSINESS

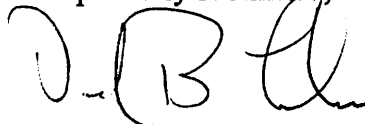
No report

PUBLIC COMMENT

None

The meeting was adjourned at 8:30 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'D. Lubert', written in a cursive style.

David Lubert
Secretary