

**FREE PUBLIC LIBRARY OF THE BOROUGH OF MADISON
REGULAR MEETING OF THE BOARD OF TRUSTEES
WEDNESDAY, FEBRUARY 13, 2013
7:00 PM**

Present: Thomas Binting, presiding, Robert Coultas, MaryBeth Forte,
Edward Nunn, Gary Ruckelshaus, William VanRyzin and
Nancy Adamczyk, Library Director
Absent: Mayor Robert Conley, Christine Dalena, Angela Donovan

Mr. Binting called the meeting to order at 7:40 PM. Mrs. Forte announced on October 11, 2012 in accordance with Public Law 1975, Chapter 231, approved October 21, 1975 and known as the "Open Public Meetings Act," proper notice of this meeting and all Library Board meetings for the year 2013 was posted and shall remain posted throughout the year on the official Library Bulletin Board. Notice was mailed also to the Madison Eagle, to the Daily Record, and hand-delivered to the Borough Administrator.

The minutes of the January 10, 2013 Regular Meeting were presented for consent – accepted as presented.

TREASURER'S REPORT

Mr. Ruckelshaus reviewed the Library's financial reports for January 2013.

Upon the motion of Mr. Ruckelshaus and seconded by Mrs. Forte it was unanimously

"Resolved to approve the February bill list in the amount of \$39,846.47."

PRESIDENTS REPORT

Mr. Binting reported on the proposed five year capital plan, including HVAC system issues. A capital budget hearing with the Mayor and Council is set for March 2. He met with representatives from the Shade Tree Commission to discuss Larry Taber's bequest for tree plantings.

DIRECTOR'S REPORT

Mrs. Adamczyk reported January circulation statistics were 18,839 in 2013, as compared to 15,967 in 2012. The Technology Assistant has started. Mrs. Adamczyk reviewed the 4th quarter report.

BUILDING AND GROUNDS

Mr. Binting reviewed Building and Grounds issues.

PERSONNEL

Upon the motion of Mr. Binting and seconded by Mr. Coultas it was unanimously

“Resolved to accept the resignation of Amie Wright – Children’s Services Supervisor.”

Upon the motion of Mr. Coultas and seconded by Mrs. Forte it was unanimously

“Resolved to approve to hire Sara Sherwood and Sue Ellen Labelle, part-time Circulation/Interlibrary Loan Assistants pending successful background checks.”

MUF

No report

FMPL

Mary Beth Cooney reported on the annual appeal letter drive. The annual gala will be held on March 2, 2013.

TECHNOLOGY COMMITTEE

No report

SCHOOLS AND TEENS

No report

LONG RANGE PLANNING/DEVELOPMENT COMMITTEE

No report

OLD BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT

None

The meeting was adjourned at 8:35 PM.

Respectfully submitted,

MaryBeth Forte
Secretary