

**FREE PUBLIC LIBRARY OF THE BOROUGH OF MADISON  
THURSDAY, February 13, 2020**

**7:30 PM**

**Present:** Thomas Binting, President, Louise Easton, James Schessler, Mayor Robert Conley, Rachel K. Barry, Kate Bartley, Marilyn Favreau, Library Director, Karen Bessin, School Representative and Mary Fevola, Finance and Administration Manager

**Absent:** David Lubber and Thomas Haralampoudis

**Guests:** Pam Hogan, Chair of the Friends of the Madison Public Library (FMPL)

Mr. Binting called the meeting to order at 7:31 PM. Ms. Easton announced that on November 14, 2019 in accordance with Public Law 1975, Chapter 231, approved October 21, 1975 and known as the "Open Public Meetings Act," proper notice of this meeting and all Library Board meetings for the year 2020 was posted and shall remain posted throughout the year on the official Library Bulletin Board. Notice was mailed also to the Madison Eagle, to the Daily Record, and hand-delivered to the Borough Administrator.

The minutes of the January 9, 2020 Regular Meeting of the Board were presented for consent; the minutes were accepted as distributed with Mr. Lubber's minor edits.

**TREASURER'S REPORT**

In Mr. Lubber's absence, Mr. Binting presented the Treasurer's Report.

The February 2020 Bill List was reviewed. The annual payment to M.A.I.N. was noted.

Upon motion of Mr. Schessler and seconded by Ms. Easton the Board unanimously

**"Resolved to approve the February Bill List in the amount of \$80,862.92"**

The Library's financial reports for the period ended January 31, 2020 were reviewed.

**PRESIDENT'S REPORT**

Mr. Binting advised Mrs. Favreau will make the Library's annual budget presentation to the Council on February 21<sup>st</sup>. Consistent with past presentations, the library's goals, accomplishments, budget and actual amounts will be reported. A slide detailing sources of income was added.

**DIRECTOR'S REPORT**

Mrs. Favreau reviewed her monthly report, noting the statistical information missing due

to M.A.I.N.'s migration has been recreated and is included in the distributed Director's Report.

Items highlighted included:

- A second Spanish class has been added to meet the high demand of patrons.
- Demand for electronic resources is outpacing our budget model
- Square will be contacted again to support the acceptance of plastic cards for payments;
- First Data's contract was terminated due to financial reporting incompatibility
- The Winter Wonderland Program was well attended and a huge success
- Adult Services will be adding Pine Acres to their outreach schedule

A meeting with the Borough Engineer was held to further discuss the Construction Bond grant application. A timeline was developed and shared with the Borough. Relocation costs, asbestos abatement and discussions with the architect were reviewed; appropriate follow up meetings will be scheduled. A working draft will be ready by the end of February. The Borough will review the draft and the Council will pass their resolution, required for the grant application, at their March 9<sup>th</sup> meeting.

## **BUILDING & GROUNDS**

The Buildings and Grounds report was distributed with the Board packet. Discussion was held.

## **PERSONNEL**

Nothing to report.

## **TECHNOLOGY COMMITTEE**

In Mr. Lubert's absence, Mr. Bintinger advised the Technology Long-Range Plan 2020-2015 was redistributed with the addition of an Index.

Mrs. Favreau added the step up in planning for smart screen technology will be changed in the Technology Plan to correspond with the Construction Bond application. The library's emphasis on barrier free workspace includes projectors which will connect to patron computers and smart podiums on mobile, adjustable carts.

## **SCHOOLS AND TEENS**

Mrs. Bessin reported for the schools advising the partnership with the library is going well. Programs hosted at the junior school by visiting library staff continue to be well received. Students have expressed their enthusiastic anticipation for future visits. Library program schedules are available at school and the transition for students to go from the school library to the public library is working well.

**FMPL**

Pam Hogan mentioned the Gala is scheduled for Saturday, March 28, 2020. Invitations will be mailed this weekend. This year, raffle tickets will not be mailed but sold at the front desk before and during the event.

**MUF/MAIN**

The MUF Spring Dinner is tentatively scheduled for May.

The MAIN Board is beginning to reach out to expand membership looking for “purchasing partners” to increase the consortia’s purchasing power.

**POLICY COMMITTEE**

Nothing to report.

**OLD BUSINESS**

Nothing to report.

**NEW BUSINESS**

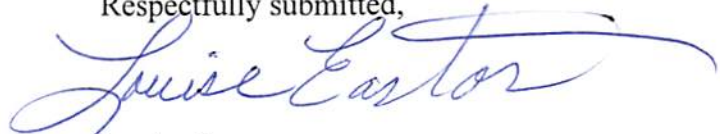
Nothing to report.

**PUBLIC COMMENT**

None

The meeting was adjourned at 8:27 PM.

Respectfully submitted,



Louise Easton  
Secretary