

**FREE PUBLIC LIBRARY OF THE BOROUGH OF MADISON
THURSDAY, DECEMBER 14, 2017
7:30 PM**

Present: Thomas Binting, President, Mayor Robert Conley, Louise Easton, Gary Ruckelshaus, Mary Beth Hansbury, David Luber, William VanRyzin, James Schessler, and Marilyn Favreau, Library Director
Absent: Mark Schwarz, Superintendent of Schools

Mr. Binting called the meeting to order at 7:40 PM. Ms. Hansbury announced that on October 11, 2016 in accordance with Public Law 1975, Chapter 231, approved October 21, 1975 and known as the "Open Public Meetings Act," proper notice of this meeting and all Library Board meetings for the year 2017 was posted and shall remain posted throughout the year on the official Library Bulletin Board. Notice was faxed also to the Madison Eagle, to the Daily Record, and hand-delivered to the Borough Administrator.

The minutes of the November 9, 2017 Regular Session were presented for consent - accepted as presented.

TREASURER'S REPORT

Mr. Ruckelshaus reviewed the library financial reports through November 2017.

Upon the motion of Mr. Ruckelshaus and seconded by Mr. Schessler it was unanimously

"Resolved to approve the November bill list in the amount of \$47,307.43".

Upon the motion of Mr. Ruckelshaus and seconded by Mr. Schessler it was unanimously

"Resolved to approve to pay year end bills received by December 31, 2017 not to exceed \$10,000."

PRESIDENT'S REPORT

Mr. Binting reported on the preparation of the 2018 budget

Upon the motion of Mr. Ruckelshaus and seconded by Mr. Luber it was unanimously

"Resolved to adopt the tentative 390 and 391 budget for 2018.

Upon the motion of Mr. Luber and seconded by Mr. VanRyzin it was unanimously

"Resolved to adopt the 2018 MAIN agreement."

Upon the motion of Mr. Luber and seconded by Mrs. Easton it was unanimously

“Resolved to extend the Shared Services IT Support Agreement with the Library of the Chathams for 2018.”

DIRECTOR’S REPORT

Mrs. Favreau reported circulation is good. A second YMCA Training Session was held. The RFP for ceiling and lighting after asbestos remediation in the Children’s and Adult Services Department was sent out and one response was received.

Upon the motion of Mr. Luber and seconded by Mr. Schessler it was unanimously

“Resolved to approve the 2018 board meeting dates.”

Mrs. Favreau updated the status of the Alex Cohen report. There was discussion regarding various options with the focus on the inside of the Library. Mrs. Favreau will contact Mr. Cohen to request an executive overview of the report.

BUILDING & GR OUNDS

Mr. VanRyzin reported parking lot lights were repaired by Madison Electric. A lot of progress has been made with plans for improvements to the roof.

There was discussion regarding the Construction Bond Grant from the State. This will be the major challenge to focus on in 2018. A bid package is anticipated in the spring for the roof, ceiling, asbestos and interior space redesign. The Building and Grounds Committee and Bob Vogel will meet and report back to the board.

PERSONNEL

No report

FMPL

Mrs. Favreau reported the Friends are focusing on the Gala and Touch a Truck.

MUF

No report

TECHNOLOGY COMMITTEE

Mr. Luber reported the Technology Committee met on November 30. The final digitization report from Hudson Archival will be completed in January. The scanning of microfilm copies of editions for which there were no complete digital version is complete and we have been billed. Two proposals for Veridian indexing and hosting were received – one from Hudson Archiving and one from DL Consulting (Veridian owners).

Upon the motion of Mr. Luber and seconded by Ms. Hansbury it was unanimously

“Resolved to select Hudson Archival for Veridian indexing and hosting as outlined by Mr. Luber and to approve Veridian licensing fee as outlined by Hudson Archival.”

The Finance Committee has developed a proposed plan for technology and software purchases in 2018.

Upon the motion of Mr. Luber and seconded by Mr. Schessler it was unanimously

“Resolved to approve technology purchases in the amount of \$11,000 to be charged to the 2018 budget.”

SCHOOLS AND TEENS

No report

LONG RANGE PLANNING/DEVELOPMENT COMMITTEE

No report

OLD BUSINESS

No report

NEW BUSINESS

No report

PUBLIC COMMENT

None

The meeting was adjourned to Executive Session at 8:58.

Respectfully submitted,



Mary Beth Hansbury
Secretary