

**FREE PUBLIC LIBRARY OF THE BOROUGH OF MADISON
REGULAR MEETING OF THE BOARD OF TRUSTEES
THURSDAY, DECEMBER 13, 2012
7:30PM**

Present: Thomas Binting, presiding, Robert Coultas, Angela Donovan,
MaryBeth Forte, Gary Ruckelshaus and Nancy Adamczyk, Library Director
Absent: Mayor Robert Conley, Christine Dalena, Samuel DeMarzo, Edward Nunn

Mr. Binting called the meeting to order at 7:36 PM. Mrs. Forte announced on October 13, 2011 in accordance with Public Law 1975, Chapter 231, approved October 21, 1975 and known as the "Open Public Meetings Act," proper notice of this meeting and all Library Board meetings for the year 2012 was posted and shall remain posted throughout the year on the official Library Bulletin Board. Notice was mailed also to the Madison Eagle, to the Daily Record, and hand-delivered to the Borough Administrator.

The minutes of the November 8, 2012 Regular Meeting and Executive Session were presented for consent – accepted as presented.

TREASURER’S REPORT

Mr. Ruckelshaus reviewed the Library’s financial reports through November 2012.

Upon the motion of Mrs. Forte and seconded by Mrs. Donovan it was unanimously

“Resolved to approve the December bill list in the amount of \$36,121.53.”

Upon the motion of Mr. Ruckelshaus and seconded by Mrs. Forte it was unanimously

“Resolved to approve for payment additional bills by December 31, 2012 not to exceed \$30,000.”

Upon the motion of Mr. Coultas and seconded by Mr. Ruckelshaus it was unanimously

“Resolved to approve to approve the following budget transfers:

390 Budget – 0200 – Services \$1,000

0400 – Supplies \$4,000

392- Capital Budget

0100 – Abatement \$20,000

0200 – Technology \$6,000

0300 – Paving \$5,000

Above transfers to be made from 390 Electric

PRESIDENT'S REPORT

The Trustees inspected the newly abated area in the Adult Services Department. Mr. Binting reported the request in the amount of \$46,000 to replace two Carrier HVAC units was approved.

DIRECTOR'S REPORT

Mrs. Adamczyk reported a Food for Fines drive was held. The Adult Services abatement was completed with restoration underway.

MUF

Mrs. Donovan reported the Advisory Council meeting was held at which time each library reported on current activities, especially storm damage.

FMPL

Upon the motion of Mrs. Forte and seconded by Mrs. Donovan it was unanimously

“Resolved to approve to close at 4:00 PM on Saturday, March 2, 2013
and to serve liquor at the Friends’ Benefit.”

BUILDING AND GROUNDS

Mrs. Adamczyk reported no insurance claims have been filed as a result of Hurricane Sandy. The roofers need to install the skylights. The abatement completed by Environmental Services, Inc. proceeded smoothly.

LONG RANGE PLANNING/DEVELOPMENT COMMITTEE

Mr. Binting reported on the Strategic Planning Committee follow-up. He gave an overview of goals and objectives the report produced and some timelines for completing them.

PERSONNEL

Upon the motion of Mr. Binting and seconded by Mrs. Forte it was unanimously

“Resolved to accept the retirement of Susan Mennella.”

Mrs. Forte reported an action item is a weather related closing policy.

TECHNOLOGY COMMITTEE

Mrs. Adamczyk reported computers are on order for the Children's Room.

SCHOOLS AND TEENS

No report

OLD BUSINESS

None

NEW BUSINESS

Mrs. Adamczyk suggested the Library participate in the Borough's efforts toward restoring Union Beach. One suggestion is putting a collection jar in the Library.

PUBLIC COMMENT

None

The meeting was adjourned at 8:50 PM.

Respectfully submitted,

MaryBeth Forte
Secretary