

**FREE PUBLIC LIBRARY OF THE BOROUGH OF MADISON**  
**THURSDAY, APRIL 12, 2018**  
**7:30 PM**

Present: Thomas Binting, President, Mayor Robert Conley, David Luber, Louise Easton, Mary Beth Hansbury, Gary Ruckelshaus, and Marilyn Favreau, Library Director

Absent: Mark Schwarz, James Schessler, William VanRyzin

Mr. Binting called the meeting to order at 7:35 PM. Ms. Hansbury announced that on October 11, 2017 in accordance with Public Law 1975, Chapter 231, approved October 21, 1975 and known as the "Open Public Meetings Act," proper notice of this meeting and all Library Board meetings for the year 2018 was posted and shall remain posted throughout the year on the official Library Bulletin Board. Notice was mailed also to the Madison Eagle, to the Daily Record, and hand-delivered to the Borough Administrator.

The minutes of the March 15, 2018 Regular Meeting were presented for consent – accepted as presented.

**TREASURER'S REPORT** Mr. Ruckelshaus reviewed the bills list, highlighting the Barnes & Noble bill for the purchase of eBooks, to be installed on the library's circulating Nook devices. The budget is fairly well on target for this point in the year, although personnel costs at the end of the first quarter are higher than at the same point in the prior year. There was some discussion as to the possible reasons for this.

Upon the motion of Mr. Ruckelshaus and seconded by Mrs. Hansbury it was unanimously "Resolved to approve the April bill list in the amount of \$48,228.80"

**PRESIDENT'S REPORT**

No report

**DIRECTOR'S REPORT** Mrs. Favreau reviewed the Director's report, highlighting the Maker Day and Paint the Town Yellow festivals in March. She also reviewed the storm damage and cleanup during the month of March. There was some discussion about the damage to the roof and the tree work which will be required.

Mrs. Favreau gave a brief overview of the current status of the Construction Bond funding program.

**BUILDING & GROUNDS** Mrs. Favreau reported for Mr. Van Ryzin and reviewed the Buildings and Grounds report, emphasizing the amount of time and effort that Mr. Heeseman had put into storm damage cleanup during the month of March.

**PERSONNEL** Mr. Binting reported for Mr. Schessler that Judith Tiernan (Part-time Library Assistant for Circulation and Interlibrary Loan) will retire as of July 14<sup>th</sup>, 2018.

Upon the motion of Mr. Binting and seconded by Mr. Lubber it was unanimously

“Resolved to approve the restructure of Adult Services and children’s Services responsibilities”.

Effective immediately, Young Adult and Children’s Services will be collectively known as Youth Services, under the supervision of the former Children’s Services supervisor, Ms. Weisenstein.

Upon the motion of Mr. Binting and seconded by Mrs. Easton it was unanimously

“Resolved to approve the appointment of Mr. Daniel Nazarko as Adult Services Supervisor, effective June 1, 2018.

Upon the motion of Mr. Binting and seconded by Mayor Robert Conley it was unanimously

“Resolved to authorize the Director in conjunction with the Personnel Committee, to advertise for and hire a new full time Staff Librarian for Adult Services.”

**FMPL** Mrs. Favreau reported that the Friends of the Library are working to plan their July Touch a Truck event.

**MUF** Mrs. Favreau reported that the MUF Directors would meet briefly before the scheduled spring MUF dinner on May 2<sup>nd</sup>.

## **TECHNOLOGY COMMITTEE**

Mr. Lubber reported that a Technology Committee meeting was held on April 2. Mr. Daniher briefed the Committee on MAIN’s new technology plans, which represent a substantial redirection from the Library’s current architecture, starting with the move from the State Library Jersey Connect email system to an on line hosted commercial system such as Gmail and continuing with the elimination of support for local file storage and moving it to a commercial online vendor such as Google G-Suites or Drop Box. This would eliminate the need for implementing a VPN for remote access, as all access would be remote. MAIN is also eliminating support for SonicWall routers. MAIN’s choice is a Cisco Meraki router, which costs about \$3,000. The timing for the above is projected to be late 2019.

The Madison Eagle Digitization is moving quickly. Members have been testing software and learning how to use it. There was some discussion regarding the need for an administrator, to supervise public edits to the system.

Mr. Luber will be meeting with Mrs. Favreau and Mr. Daniher to put together a revised technology plan with proposed figures for the Board to approve next month.

#### **SCHOOLS AND TEENS**

No report

#### **LONG RANGE PLANNING/DEVELOPMENT COMMITTEE**

No report

#### **OLD BUSINESS**

No report

#### **NEW BUSINESS**

Mrs. Favreau brought to the Board an idea from Emily Weiseinstein for using a punch card system for fines. After discussion, the item was tabled for future consideration.

#### **PUBLIC COMMENT**

None

The meeting was adjourned at 8:50 PM.

Respectfully submitted,



Mary Beth Hansbury  
Secretary