FREE PUBLIC LIBRARY OF THE BOROUGH OF MADISON
THURSDAY, APRIL 14, 2016
7:30 PM

Present: Thomas Bintinger, President, Mayor Robert Conley, Robert Coultas,
Louise Easton, Gary Ruckelshaus, Mary Beth Hansbury, David Luber,
William VanRyzin and Nancy Adamczyk, Library Director
Absent: Stephanie Nesser

Mr. Bintinger called the meeting to order at 7:34 PM. Mr. Luber announced on
October 11, 2015 in accordance with Public Law 1975, Chapter 231, approved
October 21, 1975 and known as the "Open Public Meetings Act," proper notice of this
meeting and all Library Board meetings for the year 2016 was posted and shall remain
posted throughout the year on the official Library Bulletin Board. Notice was mailed
also to the Madison Eagle, to the Daily Record, and hand-delivered to the Borough
Administrator.

The minutes of the March 10, 2016 Regular Session were presented for consent –
accepted as presented.

TREASURER'S REPORT

Mr. Ruckelshaus reviewed the library financial reports through March 2016.

Upon the motion of Mr. Ruckelshaus and seconded by Mr. Luber it was

"Resolved to approve the March bill list in the amount of $35,238.70."

PRESIDENT'S REPORT
Mr. Bintinger reviewed the costs for the current refurbishment and upgrade projects
including the lobby, rear staff area, Server Room and network closets and Picture Book
Room. As a result he has recommended amending the draft budget approved at the
December 2015 meeting to reflect the addition to the Capital Improvements with a
concurrent increase in the Reappropriated Surplus.

Upon the motion of Mr. Ruckelshaus and seconded by Mrs. Easton it was unanimously

"Resolved to adopt the 2016 budget with the changes as discussed."

DIRECTOR'S REPORT

Mrs. Adamczyk reviewed the monthly report noting March 2016 circulation is lower than March 2015. Picture books, which are very popular, have been unavailable for several months. These books are now being put back into circulation. She reported that several recent Saturday programs were well received. She also mentioned that she was invited, along with several Essex County library directors, to meet with Assemblywoman Mila Jasey to discuss library legislation.

Mrs. Adamczyk reported on furniture/equipment that had been stored at Chatham Moving & Storage prior to the HVAC project. She is now working with the company and the Borough Purchasing Director on the return and disposition of these items. The Borough Purchasing Director is planning an auction to discard furniture/equipment no longer needed.

BUILDING & GROUNDS

Mr. VanRyzin reported the permit for the Picture Book Room was received – construction will begin shortly. The paving of the parking lot is tentatively scheduled for May 10 and 11.

PERSONNEL

Upon the motion of Mr. Coultas and seconded by Mrs. Easton it was unanimously

> "Resolved to confirm the hiring of Rodger Bruce Heesemann as full time Maintenance Supervisor."

FMPL

Mrs. Adamczyk distributed Touch a Truck book marks. She reported that a very successful Gala, sponsored by the Friends, was held on March 19.

MUF

The MUF dinner is May 4.

TECHNOLOGY COMMITTEE

Mr. Luber reported he attended a meeting on the NJ State Library's Jersey Connect Services seminar with Mrs. Adamczyk on March 29 at the Wayne Library. The subject was Jersey Connect network offerings and in particular, its managed WiFi solution. The service is currently available to all libraries in NJ. An alternative solution is also being

developed by the MAIN staff. There is not enough information to make a decision at this time. Employees from Jersey Connect, MAIN and Computer Sharp will each make a site visit to the Library in order to present a proposal and quotation for our review.

SCHOOLS AND TEENS

No report

LONG RANGE PLANNING/DEVELOPMENT COMMITTEE

No report

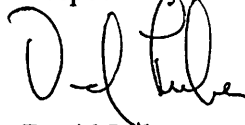**OLD BUSINESS**

None

NEW BUSINESS

No report

PUBLIC COMMENT

None

The meeting was adjourned at 8:35 PM.

Respectfully submitted,

David Luber
Secretary